

Wage Statement (pay stub): Required Information under Section 195.3

1. Employer name, address, and phone number

2. Employee name

3. Dates covered by payment

ABC Company, Inc. 1 Main Street Anytown, NY 12000 Ph: 518-457-9000	Pay Period: 1/14/24 - 1/20/24	Pay Date: 1/23/24	No: 0001						
Employee: John Doe									
Rate: Hourly	Hours Regular	Hours Overtime	Allowance/ Credit	Gross Current	Gross Year to Date	Deductions Current	Deductions Year to Date	Net Pay	Vacation Year to Date
15.00	40			600.00	1200.00				
22.50		5		112.50	225.00				
						FICA	-xxxx	-xxxx	
						Fed WT	-xxxx	-xxxx	
						NY WT	-xxxx	-xxxx	
						Disability	-xxxx	-xxxx	
						Garnishment	-xxxx	-xxxx	
						Paid Family Leave	-.65	-1.30	
Uniform pay			18.65	18.65	37.30				
Meals (3)			15.60	15.60	31.20	-15.60	-31.20		
Vacation Hours Earned		.75							1.50
				746.75	1493.50	-16.25	-32.50	\$730.50	

- 4. Basis of payment (hourly, salary, etc.)
- 5. Rates paid (regular and overtime)
- 6. Hours worked (regular and overtime)
- 7. Allowances or Credits
- 8. Gross wages
- 9. Any deductions from wages
- 10. Net wages

This sample wage statement shows the basic requirements under Section 195.3 for a non-exempt employee paid by the hour, covered by the Miscellaneous Wage Order. Please note that there may be additional requirements based upon the specific pay agreement and/or wage order coverage. Some employee wage statements must also include the following; The benefit portion of the minimum rate of **home care aide total compensation** as defined in section thirty-six hundred fourteen-c of the public health law ("home care aide benefits"), if applicable; prevailing wage supplements, if any, claimed as part of any **prevailing wage or similar requirement pursuant to article eight of the Labor Law**; and net wages. Where such prevailing wage supplements are claimed, or such home care aide benefits are provided, the statement shall either: (i) identify the type of each supplement claimed, or the type of each home care aide benefits provided, and the hourly rate for each; or (ii) be accompanied by a copy of the applicable notice required under subdivisions one and two of this section.