

New York State Department of Labor (NYS DOL) • Workforce Development Training Programs (WDT)

| Programs | Employee Retention and Advancement Training (ERAT) Request for Applications (RFA) | Reemployment Training Grant (RTG) Request for Applications (RFA) | Work Readiness Training (WRT) Request for Proposals (RFP) |
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| Funding | Awards may not exceed \$100,000 for applicants with 2-50 employees; \$200,000 for applicants with 51-100 employees; and \$300,000 for applicants with 101 or more employees. | Awards may not exceed \$250,000 per applicant. | Awards may not exceed \$350,000 per Bidder. |
| | For Applicants applying for RTG and/or ERAT funding in addition to WRT funds, please note funds cannot be combined for use for the same trainees. Each group of trainees must remain separate and distinct and be trained solely under one NYSDOL program. Contracts may be renewed for one (1) additional one-year period at the discretion of NYSDOL. Near the end of the initial 12-month contract period, Contractors will be contacted by NYSDOL and asked to submit a budget for year two (2) of their program, if they plan on requesting a one-year renewal. | | |
| Eligible Applicants/Bidders | For-profit and private sector not-for profit entities with two (2) or more employees. | For-profit and not-for profit entities, municipalities, and educational institutions with two (2) or more employees. Applicants who are or have partnerships with business(es) that commit to interview and consider trainees for employment. | For-profit and not-for profit entities, municipalities, and educational institutions with two (2) or more employees. |
| Eligible Trainees | Existing employed workers, in low or middle-skills occupations, who will enter or remain in middle-skills occupations with the help of the training program. | Unemployed/underemployed workers. Extra points will be awarded to applicants who plan to serve priority populations as well as Veterans, long-term unemployed, TANF and SNAP recipients. | Participants must be individuals residing in NYS, who are 16 years and older, out-of-school, and are seeking workplace readiness skills to overcome barriers to employment. |
| Employment Status | Must be an employee of the applicant business for at least six (6) months prior to the start of the training. | Unemployed/underemployed workers residing in NYS. | Any employment status. |
| FT/PT | Full-time (35 or more hours per week) or part-time | Full-time or part-time | Full-time or part-time |
| Allowable Training | Occupational skills training with up to one year of instruction for existing employees to lead them to job advancement and retention in the middle-skills occupations. | Occupational skills training course(s). Career development services, which teach job search and attainment skills; career awareness, exploration, and enhancement skills; and work readiness, employability, and job retention skills. This may be part of the occupational skills training course(s) but cannot be standalone trainings. | Workplace readiness skills courses including, but not limited to, specific social/interpersonal skills such as communication, problem solving, and conflict resolution; independent living skills such as time management, using transportation, and appropriate behavior; and other training areas such as financial literacy, job-seeking skills, and understanding employer expectations. |

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| <p align="center">Allowable Costs</p> | <ul style="list-style-type: none"> • Outside vendors or in-house trainers to provide on- or off-site classroom training; • Textbooks or training materials directly associated with the training; • Distance learning fees (i.e., the fee for the training slot and software required to deliver the training program); and • Credentialing exam fee(s). | <ul style="list-style-type: none"> • The cost of providing occupational skills training courses(s); • Textbooks and training materials directly associated with the training, including electronic devices required for training (i.e., tablets or laptops) with an acquisition cost of up to \$999 per electronic device; • Software required to deliver training; • Distance learning fees (i.e., the fee for the training slot and software required to deliver the training program); • Credentialing exam fee(s); and • Supportive services for trainees. | <ul style="list-style-type: none"> • The costs of providing workplace readiness skills training course(s); • Credentialing exam fee(s); • Textbooks or training materials directly associated with the training, including electronic devices required for training (i.e., tablets or laptops) with an acquisition cost of up to \$999 per electronic device; • Software required to deliver the program of training; • Distance learning fees (i.e., the fee for the training slot and software required to deliver the training program); • English as a Second Language (ESL) training (this may be a standalone course); • Stand-alone Microsoft Office applications (i.e., Word, Excel, PowerPoint, etc.) and other basic office software applications (i.e., QuickBooks, Adobe, etc.); and • Supportive services for trainees. |
| <p align="center">Additional Information</p> | <p>Total funding for NYSDOL’s WDT programs is \$25M. Of the \$25M total available funding, \$5M of the funds will be dedicated to the WRT program and the remaining \$20M will be available for the RTG and ERAT programs. Funding for the RTG and ERAT programs will be available on a first-come, first-serve basis.</p> <p>Occupational skills training is defined as up to one year of instruction in a classroom setting designed to provide participants with the skills required to be proficient in a specific job needed by the business.</p> <p>Middle-skills occupations are those that require more than a high school diploma or equivalent and less than a bachelor’s degree, and some may require postsecondary education/training. Postsecondary education/training may include an associate’s degree, vocational certificates, significant on-the-job training, and previous work experience.</p> <p>Priority populations include displaced homemakers; low-income individuals; individuals with disabilities, including youth with disabilities; older individuals; individuals currently or formerly involved in the criminal justice system; homeless individuals, including homeless youth; youth who are in, or have aged out of, the foster care system; individuals with low levels of literacy; English language learners; individuals facing substantial cultural barriers; Native Americans, including Indians, Alaska Natives, and Native Hawaiians; Migrant and Seasonal Farmworkers; individuals within two (2) years of exhausting lifetime Temporary Assistance for Needy Families (TANF) benefits; long-term unemployed, and single parents, including single pregnant women. For the CFA, Veterans, TANF recipients, and Supplemental Nutrition Assistance Program (SNAP) recipients are also considered priority populations.</p> <p>Supportive services include miscellaneous participant expenses (transportation, childcare, housing, and dependent care), incentives, and stipends. They do not include wage subsidies.</p> <p>Applications for RTG and ERAT will be accepted in SFS on an ongoing basis, but no later than 4:00 P.M. EST on August 2, 2024.</p> <p>Proposals for WRT are due in SFS no later than 4:00 P.M. EST on August 16, 2024.</p> | | |

Full WDT Solicitations can be found at <https://dol.ny.gov/funding-opportunities-0>.