



Notice of Use of Child Performers

A. Instructions for Employers

- Employers must notify the Department of Labor at least two (2) business days before a child performer begins work.
- Notice is not required for child performers employed under a Group Certificate.
- Return the completed form by mail to the address above or fax it to (518) 457-2731.
- Contact us immediately to update any information after submission.

B. Employer Information

Certificate of Eligibility to Employ Child Performers (number) _____

Employer Name _____

Employer Business Address _____ City _____

State/Province/Region _____ Country _____ Postal Zip Code _____

Phone Number (_____) - _____ - _____

Mailing Address (if different) _____ City _____

State/Province/Region _____ Country _____ Postal Zip Code _____

Fax Number _____ Email Address _____

Employer FEIN _____ - _____

Employer's on-site representative name & title _____

Employer's on-site representative contact information: Phone number (_____) - _____ - _____

Email _____

Are you seeking this certificate to employ child models? Yes No

C. Employment Information

Number (#) of Child Performers to be used _____

Physical Address (location) of Employment of Child Performer(s) _____

Street _____ City _____ State _____ Zip Code _____

Dates of Employment _____

Duration of Employment _____

Describe the manner and role in which the child performer(s) will be used

D. Submitted By

Name _____ Title _____

Signature _____ Date _____