



**Notice and Acknowledgement of Pay Rate and Payday/Avi ak Konfimasyon Anplwaye a Resevwa Avi a konsènan Montan Peman ak Jou Peman an Under Section 195.1 of the New York State Labor Law/Dapre Seksyon 195.1 nan Lwa Eta New York sou Travay
Notice for Exempt Employees/Avi pou Anplwaye ki pa andwa pou resevwa ovètaym**

1. Employer Information/Enfòmasyon sou Patwon

Name/Non: _____

Doing Business As (DBA) Name(s)/Ki fonksyonnen biznis avèk Non sa a(yo): _____

FEIN (optional)/FEIN (ochwa): _____

Physical Address/Adrès Fizik: _____

Mailing Address/Adrès Postal: _____

Phone/Telefòn: _____

- 2. Avi ki bay:**
- At hiring/Nan moman anbochaj
 - Before a change in pay rate(s), allowances claimed, or payday/Anvan yon chanjman nan montan peman (yo), konpansasyon (allowance), oswa jou peman

3. Employee's pay rate(s)/Montan peman (yo) pou anplwaye: State if pay is based on an hourly, salary, day rate, piece rate, or other basis./Endike si peman an baze sou yon montan peman pa èdtan, salè, montan pa jou, oswa lòt baz.

Employers may not pay a non-hourly rate to a non-exempt employee in the Hospitality Industry, except for commissioned salespeople./Nan Endistri Ospitalite, Patwon yo pa ka peye yon anplwaye ki andwa pou touche ovètaym yon montan peman ki pa pa-èdtan, aleksepsyon vandè ki resevwa komisyon yo.

- 4. Allowances taken/Alokasyon ki pran:**
- None/Nanpwen
 - Tips/Tep _____ per hour/pa èdtan
 - Meals/Manje _____ per meal/pou chak manje
 - Lodging/Lojman _____
 - Other/Lòt _____

5. Regular payday/Jou Peman salè nòmàl: _____

- 6. Pay is/Peman fèt:**
- Weekly/Chak semèn
 - Bi-weekly/Chak de semèn
 - Other/Lòt:

7. Overtime Pay Rate/Montan Peman Ovètaym:
Most workers in NYS must receive at least 1½ times their regular rate of pay for all hours worked over 40 in a workweek, with few exceptions. A limited number of employees must only be paid overtime at 1½ times the minimum wage rate, or not at all./Pifò travayè nan Eta New York dwe resevwa omwen 1½ fwa montan peman regilye yo, pou tout èdtan yo travay ki depase 40 èdtan nan yon semèn travay, avèk kèk eksepsyon. Gen yon ti kantite anplwaye yo dwe peye ovètaym nan 1½ fwa montan salè minimòm nan sèlman, oswa pa ditou.

This employee is exempt from overtime under the following exemption (optional)/Anplwaye sa a pa andwa resevwa ovètaym dapre egzanpsyon sa a (ochwa):

8. Employee Acknowledgement/Anplwaye a Konfime li resevwa enfòmasyon yo:

On this day, I received notice of my pay rate, overtime rate (if eligible), allowances, and designated payday. I told my employer what my primary language is./Nan jou sa, yo te fè m konnen montan peman m, montan peman m pou ovètaym (si gen kalifikasyon), konpansasyon yo, ak jou ki deziyen pou peman. Mwen te di patwon mwen kisa lang natif natal mwen ye.

Check one/Tcheke yonn:

I have been given this pay notice in English because it is my primary language./Yo te ban mwen avi sou peman sa a ann Anglè paske li se lang natif natal mwen.

My primary language is/Lang natif natal mwen se _____. I have been given this pay notice in English only, because the Department of Labor does not yet offer a pay notice form in my primary language./Yo te ban mwen avi sou peman sa a ann Anglè sèlman, paske Depatman Travay poko ofri yon fòm avi pou peman nan lang natif natal mwen.

Print Employee Name/Ekri Non Anplwaye a an lèt detache

Employee Signature/Siyati Anplwaye a

Date/Dat

Preparer Name and Title/Non ak Tit Preparatè a

The employee must receive a signed copy of this form. The employer must keep the original for 6 years./ Anplwaye a dwe resevwa yon kopi fòm sa a ki siyen. Patwon an dwe kenbe orijinal la pou 6 ane.

Please note: It is unlawful for an employee to be paid less than an employee of the opposite sex for equal work. Employers also may not prohibit employees from discussing wages with their co-workers./**Tanpri sonje:** Pou travay ki egalego, li ilegal pou yo peye yon anplwaye mwens pase yon anplwaye ki gen yon lòt sèks. Patwon yo pa ka entèdi anplwaye yo pale sou peman yo avèk kòlèg travayè yo.