

Consolidated Funding Application (CFA) • Workforce Development Initiatives (WDI) Round 2

New York State Department of Labor (NYSDOL) Programs

Programs	Existing Employee Training (EET)	Unemployed/Underemployed Worker Training (UWT)
Funding	Awards may not exceed \$100,000 for applicants with 2-50 employees; \$200,000 for applicants with 51-100 employees; and \$300,000 for applicants with 101 or more employees.	Awards may not exceed \$250,000 per applicant.
	Applicants with existing or pending contracts with NYSDOL remain eligible to apply for funding under the RFA, but the application must not propose services to the same individuals as the existing or pending NYSDOL contract(s). If existing contracts are for services identical to those proposed under the RFA, applicants must attest that they completed at least 75% of the existing contract for participant services and expenditures.	
Eligible Applicants	For-profit and private sector not-for profit entities with two (2) or more employees.	For-profit and not-for profit entities, municipalities, and educational institutions with two (2) or more employees.
Eligible Trainees	Existing employed workers, in low or middle-skills occupations, who will enter or remain in middle-skills occupations with the help of the training program.	Unemployed/underemployed workers Extra points will be awarded to applicants who plan to serve priority populations as well as Veterans, long-term unemployed, and TANF and SNAP recipients.
Employment Status	Must be an employee of the applicant business at the time of application.	Unemployed/underemployed workers
FT/PT	Full-time (35 or more hours per week) or part-time	Full-time or part-time
Allowable Training	Occupational skills training with up to a year of instruction for existing employees to place or retain them in middle-skills occupations.	<ul style="list-style-type: none"> • Occupational skills training course(s) • Career development services, which teach job search and attainment skills; career awareness, exploration, and enhancement skills; and work readiness, employability, and job retention skills, may be part of occupational skills training course(s), but cannot be standalone trainings. • Businesses must commit to interview and consider trainees for employment.
Allowable Costs	<ul style="list-style-type: none"> • Outside vendors or in-house trainers to provide on- or off-site classroom training; • Textbooks or training materials directly associated with the training; • Distance learning fees (the fee for the training slot or software required to deliver training); and • The cost of credentialing exam fees. 	<ul style="list-style-type: none"> • The cost of providing occupational skills training courses(s); • Textbooks and training materials directly associated with the training, including electronic devices required for training (i.e., tablets or laptops) with an acquisition cost of up to \$999 per device; • Software required to deliver training; • Distance learning fees (the fee for the training slot or software required to deliver training); • The cost of credentialing exam fees; and • Supportive services for trainees.
Additional Information	Total funding for NYSDOL's CFA WDI programs is \$25M on a first-come, first-serve basis.	
	Occupational skills training is defined as up to one year of instruction in a classroom setting designed to provide participants with the skills required to be proficient in a specific job needed by the business.	
	Priority populations include displaced homemakers; low-income individuals; individuals with disabilities, including youth with disabilities; older individuals; individuals currently or formerly involved in the criminal justice system; homeless individuals, including homeless youth; youth who are in, or have aged out of, the foster care system; individuals with low levels of literacy; English language learners; individuals facing substantial cultural barriers; Native Americans, including Indians, Alaska Natives, and Native Hawaiians; Migrant and Seasonal Farmworkers; individuals within two (2) years of exhausting lifetime Temporary Assistance for Needy Families (TANF) benefits; long-term unemployed, and single parents, including single pregnant women. For the CFA, Veterans, TANF recipients, and Supplemental Nutrition Assistance Program (SNAP) recipients are also considered priority populations.	

	Applications will be accepted and reviewed on an ongoing basis at any time while this funding opportunity is available.
	Middle-skills occupations are those that require more than a high school diploma or equivalent and less than a bachelor's degree, and some may require postsecondary education/training. Postsecondary education/training may include an associate's degree, vocational certificates, significant on-the-job training, and previous work experience.
	Supportive services include miscellaneous participant expenses (transportation, child care, housing, and dependent care), incentives, and stipends. They do not include wage subsidies.

Full CFA WDI Requests for Applications (RFAs) can be found at <https://dol.ny.gov/funding-opportunities-0>.