



Department of Labor

Division of Labor Standards
Permit and Certificate Unit
Harriman State Office Campus
Building 12, Room 185B
Albany, NY 12240
www.labor.ny.gov

Notice to Growers Employing Farm Laborers or Using Farm Labor Contractors to Recruit or Supply Farm Workers

Sections 57 and 220 of the Workers' Compensation Law states that before any permit, license, or certificate involving employment of employees in New York State may be issued, the applicant must submit required documents proving Workers' Compensation and Disability insurance coverage. Laborers on your farm must be covered for Workers' Compensation insurance if the payroll for farm laborers working on your farm(s) totaled \$1200 or more in the preceding year, **whether or not such workers were recruited or supplied by a farm labor contractor.**

You must obtain and submit the following documentation with your application. You must also keep it available for inspection by Department of Labor investigators.

1. If you are liable for Workers' Compensation and Disability insurance, you must get a completed C-105.2 form proving Workers' Compensation Insurance coverage and a completed DB-120.1 proving Disability Insurance coverage. Get these forms from **your insurance company**. Both forms must be provided to this office. Other acceptable forms of proof:
 - If self-insured, SI-12 or GSI-105.2 for Workers' Compensation and DB-155 for Disability
 - U-26.3 from the New York State Insurance Fund

If insured through the NY State Insurance Fund, you may call toll-free (888) 875-5790 to request form U-26.3 and (866) 697-4332 to request form DB-120.1.

2. If you are **not** liable for Workers' Compensation and/or Disability insurance, provide a completed Certificate of Exemption, form CE-200, to this office. You can get this form online www.wcb.ny.gov. On the home page, click on "WC/DB Exemptions" then click on "Request for WC/DB Exemption." You may contact the Workers' Compensation Board at (866) 298-7830 for help getting the CE-200. When you call, wait until the menu finishes for someone to give you assistance.

The Workers' Compensation Board offices are located at:

150 Broadway, Suite 195
Menands, NY 12204

State Office Building
44 Hawley Street
Binghamton, NY 13901

111 Livingston Street, 22nd Floor
Brooklyn, NY 11201

Ellicott Square Building
295 Main Street, Suite 400
Buffalo, NY 14203

935 James Street
Syracuse, NY 13203

220 East Rabro Drive, Suite 100
Hauppauge, NY 11788

One Civic Center Plaza
Poughkeepsie, NY 12601

130 Main Street West
Rochester, NY 14614