



WE ARE YOUR DOL

NEW  
YORK  
STATE

Department  
of Labor

## SERVICES FOR BUSINESSES

Supporting Business Needs in New York

In good economic times or bad, the New York State Department of Labor has no-cost programs and services that can save your business time and money. Be it recruiting and training new employees or providing guidance on a variety of labor issues, we can help.

### SKILLS MATCHING SERVICES – VIRTUAL CAREER CENTER FOR BUSINESSES

The New York State Virtual Career Center ([dol.ny.gov/virtual-career-center](http://dol.ny.gov/virtual-career-center)) is a new job posting and talent sourcing platform using advanced artificial intelligence (AI) to connect businesses to candidates. This new and improved platform gives businesses and jobseekers the ability to communicate throughout the hiring process. You also get access to a matched list of candidates, which will allow you to search for qualified individuals who meet your hiring needs. Recruiting candidates is fast, easy and no cost!

### JOB POSTINGS

There are multiple no cost ways to post your job openings and get connected to talent pipelines! Register and post your jobs with the New York State Job Bank [myjobs.ny.gov](http://myjobs.ny.gov), or

Sign up for the indexing feature to automatically pull openings from your own web site to the NYS Job Bank, or

Have Business Services staff assist you with getting your job openings posted - you give us the job description, skills and abilities desired, and we'll find you the best match possible.

Using this service can save your business thousands of dollars on job posting costs each year!

### CAREER FAIRS / CUSTOM RECRUITING

These no-cost events enable you to meet several qualified candidates face-to-face. We can target events to specific industries or to an individual business. We can hold events at Department of Labor facilities or at your place of business. We also host monthly virtual career

fairs all across the state. Participation can save thousands of dollars each year!

### CONSULTATIONS WITH DEPARTMENT OF LABOR STAFF

If you have questions about your responsibilities as a business in New York State Department of Labor staff are available to meet and review various rules and regulations so you can remain compliant.

### HUMAN RESOURCES ASSISTANCE

- Write/review your job descriptions and employee handbooks
- Develop performance evaluations and personnel policies
- Create orientation sessions for new workers
- Hone job interview techniques for efficiency and compliance
- Analyze employee turnover
- Explain labor laws to help you comply with wage/hour and safety/health regulations

### SAFETY AND HEALTH ASSISTANCE

Keeping New York's workforce safe is our number one priority. If you have questions about occupational safety and health assistance or are interested in receiving a free consultation, email us at [onsite@labor.ny.gov](mailto:onsite@labor.ny.gov) to schedule an appointment.

More information about our Safety and Health programs can be found on our website: [www.labor.ny.gov/workerprotection/safetyhealth/DOSH\\_INDEX.shtm](http://www.labor.ny.gov/workerprotection/safetyhealth/DOSH_INDEX.shtm)

### TAX CREDITS & HIRING INCENTIVES

We are your direct connection to available federal and state tax credits and other hiring incentives.

<https://dol.ny.gov/hiring-incentives-tax-credits-and-funding-opportunities>

## TRAINING

If you need to upgrade the skills of your workers, we can refer you to certified training providers or help you set up an in-house training program. In some cases, there is funding available to help you train your workers. Programs include:

### ON-THE-JOB TRAINING (OJT)

Specialized training that you develop and conduct to bridge skill gaps.

### APPRENTICESHIP TRAINING

A combination of hands-on work experience and classroom instruction to produce a skilled worker.

## LABOR MARKET INFORMATION (LMI)

Looking to locate or expand your existing operations? We have the most current and accurate labor market information available, including data on labor supply, wages, occupational projections, commuting patterns and the latest job figures.

## TO LEARN MORE ABOUT ANY OF THESE PROGRAMS AND SERVICES, CONTACT A BUSINESS SERVICES REPRESENTATIVE

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