

New York State

JUN 21 2021

Registered Apprenticeship Training Program

Sponsor Information Sheet and Instructions

Central Office

Form AT 9 is used to collect data regarding sponsors and signatories for the New York State (NYS) Registered Apprenticeship Training Program. Please read the instructions on pages 3 and 4 before completing this form.

Section I

- A. Sponsor name: PGA Mechanical Contractors, Inc.
- B. Trade(s): Electrician and Heating, Ventilation and Air Conditioning Mechanic
- C. Type of Apprenticeship Training Program (check one):
 1. ☒ Individual Non-Joint 2. ☐ Individual Joint 3. ☐ Group Non-Joint* 4. ☐ Group Joint (JAC/JATC)*
 *For sponsors of group programs only (3 and 4) – See instructions for signatory list submission information.
- D. Name of entity completing this form: PGA Mechanic Contractors, Inc
- E. Entity completing this form (check one):
☒ Individual Employer/Sponsor ☐ Union ☐ JAC/JATC ☐ Association
☐ Employer/Signatory company serving on the JAC/JATC, Board of Directors, or other governing body
- F. Mailing address: Street: 104 Marshall Avenue
 City/Town: Floral Park State: NY Zip Code: 11001
- G. Email: [REDACTED] H. Phone: (516) 437-6608 I. Fax: (516) 437-2769
- J. Federal Employer Identification Number (FEIN): [REDACTED]
- K. NYS Unemployment Insurance Employer Registration (ER) Number: [REDACTED]
- L. Is this entity required to report any employee wages under this FEIN to the NYS Department of Tax and Finance?..... ☒ Yes ☐ No
- M. Type of Entity (check one and provide attachments as noted in the instructions):
☒ Corporation ☐ Partnership ☐ Sole-Proprietor ☐ LLC ☐ LLP ☐ Other
- N. How many years has your organization been in business? 18 Years
- O. Within the past five (5) years, have you done business under a different name?..... ☐ Yes ☒ No
 If 'Yes', provide attachments as noted in the instructions.
- P. If this is part of a new program application or if your entity is new to an existing program, within the past five (5) years, has your organization, any substantially owned-affiliated entity,** any predecessor company or entity, any owner of 10% or more of the entity's shares, any director, any officer, any partner, or any proprietor been a sponsor of, or signatory to, a NYS Registered Apprenticeship Program? ☐ Yes ☒ No
 If 'Yes', provide attachments as noted in the instructions.

Section II

Complete **all** questions, (1 – 10), in this section and provide attachments as noted in the instructions.

Within the past five (5) years, has your organization, any substantially owned-affiliated entity,** any predecessor company or entity, any owner of 10% or more of the entity's shares, any director, any officer, any partner, or any proprietor been the subject of:

1. Any conviction for a crime under state or federal law?..... ☐ Yes ☒ No
2. Any indictment or pending indictment for conduct constituting a crime under state or federal law?..... ☐ Yes ☒ No
3. Any grant of immunity for conduct constituting a crime under state or federal law?..... ☐ Yes ☒ No

** For the definitions of a 'substantially owned-affiliated entity' see the end of Section I in the instructions.

4. Any suspension, bid rejection, or disapproval by any governmental entity of any proposed contract or subcontract for lack of responsibility, or denial or revocation of pre-qualification for any bid in any state or municipality, or a voluntary exclusion agreement?..... ☐ Yes ☒ No
5. Any federal, state, or municipal debarments, including Workers' Compensation or Public Work?..... ☐ Yes ☒ No
6. Any pending or open investigation of a possible violation, or determination of a violation of any federal law or regulation including, but not limited to, investigations by the National Labor Relations Board (NLRB) or the United States Department of Labor (USDOL) Wage and Hour Division?..... ☐ Yes ☒ No
7. a. Any pending or open Occupational Safety and Health Administration (OSHA) investigation?..... ☐ Yes ☒ No
b. Any OSHA citation that resulted in a final determination classified as serious, willful, or repeat?..... ☐ Yes ☒ No
8. a. Any pending or open investigation of a possible violation, or determination of a violation of New York State law or regulation, any other state law or regulation, or any municipal law or regulation including, but not limited to, investigations by the Bureau of Public Work, the Division of Safety and Health, or the Division of Labor Standards?..... ☐ Yes ☒ No
b. If 'Yes', was the violation determined to be willful?..... ☐ Yes ☐ No
9. Any investigations, claims, or lawsuits before the US Equal Employment Opportunity Commission (EEOC), USDOL Office of Federal Contract Compliance Program (OFCCP), NYS Division of Human Rights, federal or state courts, or local Civil Rights Commissions?..... ☐ Yes ☒ No
10. Any stipulations, settlement, consent order, or like agreement involving any state, municipal, or federal enforcement action (judicial or regulatory) **other than those covered above**?..... ☐ Yes ☒ No

After completing Sections I and II, you must sign Section III, and have it notarized.

Section III

Certification – I, the undersigned, recognize that I submit this questionnaire to permit the New York State Department of Labor to review the background of the applicant, sponsor, union, or signatory employers and association(s) serving as a member of the JAC/JATC or other governing body at the time of new program application, during program probation, at recertification, or as otherwise deemed appropriate by the Department.

I certify:

- That the Department may use its sole discretion to choose the means to determine the truth and accuracy of all statements made herein.
- That intentional submission of false or misleading information may constitute a Class A misdemeanor under Penal Law (PL § 210.35), and may be punishable by a fine of up to \$1,000 (PL § 80.05(1)) and/or imprisonment of up to one year (PL § 70.15(1)).
- That the information submitted in this questionnaire and any attachments is true, accurate, and complete.

The undersigned recognizes that any adverse information uncovered regarding any applicant, sponsor, signatory, or union participating in a Joint Apprenticeship Committee, or other sponsoring association, may adversely affect the sponsor's application request or program. Signing this document constitutes permission to release this information (including UI information) concerning the entity completing this form to the program sponsor.

Signature of CEO, Chair, or representative granted legal authority to bind the Entity _____ Date 06-10-2021

Print name and title: John Gil

Sworn to me this: 10 day of June, 2021

Signature of Notary Public or Commissioner of Deeds _____
LISA SPATZ
Notary Public, State of New York
No. 01SP6227133
Qualified in Nassau County
Commission Expires August 23, 2022

NYS Department of Labor
Apprentice Training
JUN 21 2021
Central Office

NYSOL Official Use Only

Field Receipt Date Stamp

Apprentice Training Program Registration Agreement

Revision ☐Nature of Change: New Program

State Use Only

AT Sponsor No.

ATP Code

Effective Date
of AT Program

1. Name of Sponsor: PGA Mechanical Contractors, Inc.
2. Mailing Address: 104 Marshall Ave Floral Park NY 11001 Nassau
(number & street) (city) (state) (zip code) (county)
3. Actual Address: 104 Marshall Ave Floral Park NY 11001 Nassau
(number & street) (city) (state) (zip code) (county)
4. Telephone No.: 516-437-6608 Ext. _____ Fax No.: 516-437-2769
5. E-mail Address: [REDACTED]
6. Trade/Occupation: Heating, Ventilation and Air Conditioning Mechanic
7. No. Employees: 6 No. Apprentices: 0 No. Journeyworkers: 4 8. Ratio: 1:1:1:3
9. DOT Code: 637-261-014 10. Length of Program: 48 months
11. Apprentice Probationary Period: 12 months 12. Work process: Standard ☒ or Revised ☐
13. Minimum Journeyworker Rate: \$ 30.00 per hour 14. Effective Date of Wages: 06-14-2021
15. Apprentice wage progression for each period – in months (M) or hours (H)

1	2	3	4	5	6	7	8	9	10
M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input checked="" type="checkbox"/>	M <input type="checkbox"/>	M <input type="checkbox"/>
H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>	H <input type="checkbox"/>
6 mths	6 mths	6 mths	6 mths	6 mths	6 mths	6 mths	6 mths		
15.00	17.00	19.00	20.00	21.00	22.00	23.00	24.00		

16. The sponsor agrees to comply with the provisions on this side and on the reverse of this agreement
17. [Signature] 6/18/21 18. _____
Signature of Official Sponsor Representative Date Signature of Union Representative Date
- John Gi - President
Print Name and Title
- _____
Print Name, Title, and Union Name

19. _____
Signature New York State Department of Labor
- _____
NYS Department of Labor
Apprentice Training

JUN 21 2021

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Department
of Labor

Apprenticeship Training Program

Sponsor Code _____

Trade Code 56-458

Related Instruction Availability

Trade: Heating, Ventilation and Air conditioning Mechanic

Sponsor Name: PGA Mechanical Contractors, Inc.

Sponsor Representative: John Gil

Sponsor Address:

No. & Street: 104 Marshall Avenue City: Floral Park

County: Nassau State: NY Zip Code: 11001

Sponsor Telephone No.: 516-437-6608

Proposed Number of Apprentices: 2

AT Office

Name: NYS Dept. of Labor

No. & Street: 303 W Old Country Road

City: Hicksville State: NY Zip Code: 11801

Apprentice Training Representative: [REDACTED] Date Prepared: _____

☐ Related instruction is **not** available.

☒ Related instruction **is** available at:

School

Name: Electrical Training Center DBA Electrical and HVAC/R Training Center

No. & Street: 65 Elm Street

City: Copiapue State: NY Zip Code: 11726

School Representative Contact Information:

Name: Salvatore Ferrara

Telephone No.: 631-226-8021

Email: [REDACTED]

School

Name: _____

No. & Street: _____

City: _____ State: _____ Zip Code: _____

School Representative Contact Information:

Name: _____

Telephone No.: _____ Email: _____

DLEA

Name: [REDACTED]

No. & Street: Wilson Tech-Northport Campus, 152 Laurel Hill Road

City: Northport State: NY Zip Code: 11768

Signature of DLEA _____ Date Prepared: _____

NYS Department of Labor
Apprentice Training

JUN 21 2021

Central Office



Apprentice Training Recruitment Notification and Minimum Qualifications

Sponsor: PGA Mechanical Contractors, IncLocated at: (Address) 104 Marshall Avenue, Floral Park NY 11001Is presently accepting applications for Apprenticeship Training Positions: List estimated number of openings: TBAIn the occupation of: (List Trade) Heating, Ventilation and Air Conditioning Mechanic

If you are interested in taking advantage of this training opportunity and meet the following qualifications, you are eligible to apply.

Minimum Qualifications

Minimum Age: 18 Minimum Education: High School or equivalent such as GED or TASC

Physical Condition: Be physically able to perform the work required as determined by:

Applicant will sign an affidavit stating he/she is physically able to perform the work of an HVAC mechanic, which may include: able to climb ladders & work from ladders, scaffolds, poles and towers of various heights up to 25 feet, able to crawl and work in confined spaces such as attics, manhole and crawlspaces.

(Note: Costs for medical examination, if required, are at the expense of the sponsor. Additionally, any testing fees and permitted application fees charged to an applicant may not result in a profit for the sponsor.)

Other: Able to read/hear/understand instructions and warnings. Must be able to work 8 hour day and stand on his/her feet. Able to lift and carry weights of 75 lbs for extended period up to a distance of 75 feet

Other: Able to work through all weather conditions

Other: Must have reliable means of transportation to and from the job site, and/or office. Must have a valid NYS drivers license and may be require to operate vehicles owned by the sponsor

NYS Department of Labor
Apprentice Training

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Central Office

Application forms may be obtained: From: TBA To: TBAName: PGA Mechanical ContractorsAddress: 104 Marshall Ave, Floral Park NY 11001Days: Monday - Friday Times: 9:00 am to 4:00 pmPhone: (516) 437-6608Email: [REDACTED]

Special Instructions:

Closed on national holidays

All Applications Must be (please check)

☐ Received☒ PostmarkedNo Later Than: TBA

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Department
of Labor

Sponsor Code _____

Trade Code(s) _____

Selection Standards and Evaluations

Name of Candidate _____	Trade HVAC Mechanic
Address _____	City _____ State _____ Zip _____

Only those checked apply.	Total	Maximum Points Allowable	Number of Years Credited	Score	Total
Educational Achievement		30			
<input checked="" type="checkbox"/> 2 Points for Each Year of Education Past Grade <u>10</u> or Equivalent as Recognized by Local Educational Authorities		10			
<input checked="" type="checkbox"/> 2 Points for Each Year of Related Technical Education Past Grade <u>10</u> or Equivalent as Recognized by Local Educational Authorities		10			
<input checked="" type="checkbox"/> 2 Points for Each Trade Related Adult or Continuing Education Course Completed		10			
<input type="checkbox"/> Other _____					
Work Experience		20			
<input checked="" type="checkbox"/> 2 Points for Each Year of Trade Related Work Experience		10			
<input checked="" type="checkbox"/> 1 Points for Each Year of Active Military Experience		5			
<input checked="" type="checkbox"/> 1 Points for Each Year of General Work Experience		5			
<input type="checkbox"/> Other _____					
Seniority		20			
<input checked="" type="checkbox"/> 5 Points for Each Year of Employment With The Sponsoring Firm		20			
<input type="checkbox"/> Other _____					
Job Aptitude					
<input type="checkbox"/> SATB (Specific Aptitude Test Battery) # _____					
<input type="checkbox"/> Points for High _____ Medium _____ Low _____					
<input type="checkbox"/> Name of Alternative Aptitude Test _____					
<input type="checkbox"/> Administered by _____					
<input type="checkbox"/> Other _____					
Oral Interview: Not to Exceed 40% of Total Score		20			
<input checked="" type="checkbox"/> 0.5 Ability to Communicate		5			
<input checked="" type="checkbox"/> 0.5 Willingness to Accept Obligation of Apprenticeship		5			
<input checked="" type="checkbox"/> 0.5 Ability to Reason and Comprehend		5			
<input checked="" type="checkbox"/> 0.5 Interest and Motivation		5			
<input type="checkbox"/> Other _____					
<input type="checkbox"/> Other _____					

Total
Allowable Points



90	Total Score →	_____
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Rank _____

Evaluated by _____ Name _____ Date _____

Sponsor Name PGA Mechanical Contractors, Inc.

NYS Department of Labor
Apprentice Training

Sponsor Address 104 Marshall Avenue, Floral Park NY 11001

JUN 21 2021

Central Office

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Department
of Labor

www.labor.ny.gov

Non-Discrimination Plan (Short Form)

- A. **Equal Opportunity Pledge:** Our company recognizes that all persons shall have equal opportunity in employment and apprenticeship training, and agrees to adhere to the following:

The recruitment, selection, employment, and training of apprentices during the apprenticeship shall be without discrimination because of race, creed, color, religion, national origin, age, sex, disability, veteran status, marital status, or arrest record. The sponsor will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, Part 30; Title 12 of the Official Compilation of Codes, Rules and Regulations of the State of New York, Part 600; and the Americans with Disabilities Act of 1990.

- B. **Sexual Harassment Prevention Policy:** Our policy is that sexual harassment is **prohibited**. This policy applies to internal activity towards employees, interaction between employees and actions and treatment directed towards employees, from any person or persons at the worksite whether or not they are employees of this organization.

Equal Employment Opportunity Commission (EEOC) guidelines provide that verbal or physical conduct of a sexual nature may constitute sexual harassment when:

- Submission to such contact is made either explicitly or implicitly a term or condition of an individual's employment;
- Submission to, or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; and/or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

When an employee has a complaint of sexual harassment, the complaint should be brought promptly to the attention of his/her immediate supervisor, or to the next level of supervision. These persons have the authority and responsibility to resolve the complaint. If the complaint is not satisfactorily resolved, the employee has the right to contact the NYS Division of Human Rights and the Federal Equal Employment Opportunity Commission. The complaint will be investigated; if substantiated, prompt action will be taken to stop the harassment immediately and prevent recurrence.

If an employee is an **apprentice**, the program's apprenticeship administrator and the NYS Apprenticeship Director must be notified of the complaint.

- C. **Minimum Qualifications and Selection Standards:** It is agreed that the minimum qualifications and selection standards utilized will be those listed on form AT 505, Apprentice Training Recruitment Notification and Minimum Qualifications, and form AT 508, Selection Standards and Evaluations, on file with the Department.

- D. **Recruitment:** It is agreed that the sponsor will recruit applicants for apprenticeship by (Check One):

- ☒ Listing all apprentice openings with the NYS Job Bank (www.newyork.us.jobs/) for a minimum of five full working days before selections are made.
- ☐ Limiting recruitment to present employees of the sponsor and/or union members of the union sponsoring the apprenticeship program. Resulting vacancies will be listed with the NYS Job Bank (www.newyork.us.jobs/).
- ☐ Recruiting apprentices by methods other than those above. A detailed statement of the recruitment method must be attached and approved by the Commissioner of Labor prior to being used.

On behalf of the sponsor, I certify that it is our intent to fulfill these Equal Opportunity Standards.

Signature of Sponsor: _____

The above signature must be the employer's Chief Executive Officer or the Chair of the Joint Apprenticeship Committee or their authorized representative.

Date

John Gil

President

Print Name and Title

Approved by: _____

New York State Department of Labor

Date

Sponsor Name PGA Mechanical Contractors Inc Sponsor Code _____

No. of Apprentices 0

Trade(s) HVAC Mechanic

Trade Code(s) 56-458

NYS Department of Labor

Apprentice Training

AT 602 (11/20)

JUN 21 2021

Central Office