

Level 2: Service Definitions and Data Entry Procedures

L2 NEG SPECIFIC SERVICES			
Code	Service	Definition	Guidance
	Disaster Relief Assistance		
365	Disaster Relief Temporary Job	<p>Individuals who may be offered disaster relief employment are people who are temporarily or permanently laid off as a consequence of the disaster, dislocated workers, and individuals who are long term unemployed (as defined by the Governor). The duration of employment for any one disaster event is typically six months of work. Administrative requirements generally limit wages for any one individual to \$12,000, but this can be waived.</p> <p>Provision of disaster relief employment on projects that provide food, clothing, shelter and other humanitarian assistance for disaster victims, and projects regarding demolition, cleaning, repair, renovation, and reconstruction of damaged and destroyed structures, facilities, and lands located within the disaster area.</p> <p>Funds may be expended through public and private agencies and organizations engaged in such projects. Funds may be expended to provide employment and training activities (retraining, job search, assessment, etc.) to enable workers who will not be recalled to qualify for new employment.</p>	<p>Please refer to Grant Application for direction relative to the specific NEG.</p> <p>Enter appropriate comments in OSOS.</p>
L2 STATE FUNDED PROGRAMS			

Note: Definitions for L2 State Funded Program services match the corresponding L1 – Core (Staff Assisted) and L1 – Intensive (Staff Assisted) definitions provided in the L1 Service definition document.

L2 TRADE ACT

Code	Service	Definition	Guidance
	Individual Employment Plan / Program Service Plan		
1001	Individual Employment Plan	Review of the eligibility status of an individual for receipt of a waiver from training.	<p>Enter appropriate comments in OSOS.</p> <p>The first service should be funded by DW funding and attached to the TAA petition number to ensure enrollment in both funding streams.</p> <p>The TAA IEP service must precede TAA funded training services.</p> <p>All TAA services must be linked to the petition number.</p>
	Trade Act Allowances		
	A/RTAA Wage Subsidy	Cash benefit in the amount of 50% of the gap between former and new employment.	<p>Enter appropriate comments in OSOS.</p> <p>All TAA services must be linked to the petition number.</p>
314	Job Search Allowance	Paid to an individual to search for a job outside the commuting area but within the United States.	<p>Enter appropriate comments in OSOS.</p> <p>All TAA services must be linked to the petition number.</p>

367	Participation in ATAA	Alternative Trade Adjustment Assistance is a program that provides a wage subsidy to eligible workers.	Enter appropriate comments in OSOS. All TAA services must be linked to the petition number.
315	Relocation Allowance	Paid to an individual to relocate for a job outside the commuting area but within the United States.	Enter appropriate comments in OSOS. All TAA services must be linked to the petition number.
313	Subsistence While in Training Allowance	Supplemental assistance necessary to pay costs of separate maintenance when the training facility is located outside the commuting area.	Enter appropriate comments in OSOS. All TAA services must be linked to the petition number.
317	TRA Additional	Income support paid to individuals in TAA - approved training who meet the 210 day deadline.	Enter appropriate comments in OSOS.
316	TRA Basic	Income support paid to individuals in TAA-approved training or waived from the training requirement.	Enter appropriate comments in OSOS.
366	TRA Remedial	For a worker who undergoes remedial training; may qualify for up to 26 more weeks of additional TRA.	Enter appropriate comments in OSOS.
	Training Waiver	Waiver to document the reason that the individual will not be able to participate in TAA funded training under after their TAA Training Enrollment Date	Enter appropriate comments in OSOS. All TAA services must be linked to the petition number.
312	Travel While in Training Allowance	Supplemental assistance necessary to pay transportation expenses if the TAA-approved training is outside the commuting area.	Enter appropriate comments in OSOS.

			All TAA services must be linked to the petition number.
L2 TRAINING			
Code	Service	Definition	Guidance
Occupational Skills Training / Element			
	Occupational Skills Training	An organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate or advanced levels. Such training should be outcome oriented and focused on a long-term goal as specified in the Individual Employment Plan or Individual Service Strategy. It includes training for nontraditional employment.	Enter appropriate comments in OSOS. Program Svc Type must be ITA Training for this service.
Individualized Career Services / Training (Intensive / Training)			
127	Academic Learning	A broad term for educational activities offered by a secondary school or college that can provide opportunities for academic achievement.	Enter appropriate comments in OSOS. Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in Comments specifying which was used.
132	Literacy Training	Training designed to improve an individual's ability to read, write, and speak in English, and to compute, and solve problems, at levels of proficiency necessary to function on the job, in the family and in society.	Enter appropriate comments in OSOS. Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in Comments specifying which was used.

133	Mobility Training	A variety of services involved in assisting individuals with cognitive and sensory impairments to get around their homes and communities.	Enter appropriate comments in OSOS. Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in Comments specifying which was used.
	Transitional Job	A time-limited work experience, that is wage-paid and subsidized, and is in the public, private, or non-profit sectors for those individuals with barriers to employment who are chronically unemployed or have inconsistent work history, as determined by the Local WDB.	Enter appropriate comments in OSOS. Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in comments specifying which was appropriate.
	Training		
	ABE or ELS in Combination with Training	<u>Adult Basic Education</u> – program or course designed to teach and improve basic skills such as reading or math. <u>English as a Second Language</u> – a program designed to teach English or improve English language skills.	Enter appropriate comments in OSOS.
128	Basic Skills/Life Skills	<u>Basic Skills</u> - A program or course designed to develop the ability to compute or solve problems, read, write or speak English above the eighth grade level, as measured on a standardized or criterion-referenced test, or at a level necessary to function on the job, in the individual’s family or in society. <u>Life Skills</u> - Programs that help individuals learn how to make and carry out important personal, career and educational decisions that will affect their future. It deals systematically with the underlying motives, attitudes, values and behaviors that are desired by employers and lead to successful	Enter appropriate comments in OSOS. Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in Comments specifying which was used. Note whether Basic Skills or Life Skills were being provided.

		lifelong employment. Includes training in positive work habits, attitudes and behavior such as punctuality, regular attendance, presenting a neat appearance, getting along and working well with others, exhibiting good conduct, following instructions and completing tasks, accepting constructive criticism, showing initiative and reliability and assuming responsibility. It also encompasses survival and daily living skills.	
129	Customized Training	Training designed to meet the special requirements of an employer or group of employers; it is conducted with a commitment by such employer(s) to employ, or in the case of an incumbent worker continue to employ, an individual upon successful completion of the training and for which the employer pays for not less than 50 percent of the cost of the training. Customized training may be provided for employed workers if they are not earning a self-sufficient wage as determined by local board policy. Customized training for employed workers should relate to the introduction of new technology, introduction to new production or service procedures, upgrading to new jobs that require additional skills, workplace literacy or other appropriate purposes identified by the local Board.	<p>Enter appropriate comments in OSOS.</p> <p>Program Svc Type must be Non-ITA Training for this service.</p> <p>Note whether training is related to the introduction of new technology, introduction to new production or services procedures, upgrading to new jobs that require additional skill, workplace literacy or other appropriate purposes identified by the local Board.</p>
130	English as a Second Language (ESL)	A program of instruction designed to help individuals of limited English proficiency achieve competence in the English language in the following six skill sets - reading, writing, listening and speaking, as well as in functional and workplace skills.	<p>Enter appropriate comments in OSOS.</p> <p>Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in Comments specifying which was used.</p>

131	Entrepreneurial Training	Training designed to prepare and assist participants in starting their own business and to provide them with necessary management skills. Topics could include basics of starting a business, business plan writing, marketing and finance, as well as specific vocational skills training related to the participant's business venture.	Enter appropriate comments in OSOS.
135	On-the-Job Training (OJT)	Training, provided under contract with an employer in the public, non profit or private sector, to a paid participant while engaged in productive work in a job that provides knowledge or skills essential to the full and adequate performance of the job; provides reimbursement to the employer of up to 50 percent of the wage rate of the participant for the extraordinary costs of providing the training and additional supervision related to the training; and is limited in duration as appropriate to the occupation for which the participant is being trained, taking into account the content of the training, as well as the prior work experience and service strategy of the participant, as appropriate. OJT contracts may be written for eligible employed workers provided they are not earning a self-sufficient wage, as determined by local board policy. OJT for eligible employed workers should relate to the introduction of new technology, introduction to new production or service procedures, upgrading to new jobs that require additional skills, workplace literacy or other appropriate purposes identified by the local board.	Enter appropriate comments in OSOS. Program Svc Type must be Non-ITA Training for this service.
138	Skills Upgrading and Retraining	<u>Skills Upgrading</u> - a course or program that improves upon skill and/or raises the quality of performance, and leads to advancement to a job requiring a higher level of skill.	Enter appropriate comments in OSOS. Note whether Skills Upgrading or Retraining was provided.

		<u>Retraining</u> - Learning a new skill or trade, often in response to a change in the economic environment, which will equip the individual with knowledge and skills leading to another occupation. Generally, it reflects a change in occupation rather than an "upward" movement in the same field.	
139	Training Programs Operated by the Private Sector	Such training includes programs operated by labor organizations or by consortia of private sector employers utilizing private sector facilities, equipment, and personnel to train workers in demand occupations based on local needs/priorities.	Enter appropriate comments in OSOS.
142	Work-Related/Job Readiness Training	Training to increase employability, such as daily living skills, positive work habits, attitudes and behaviors, developing motivation and adaptability, obtaining effective coping and problem-solving skills, and acquiring an improved self-image. This training is designed to prepare an individual to obtain and retain a job.	Enter appropriate comments in OSOS. Please be aware that the Program Svc Type may be Individualized or ITA Training. A note should be made in Comments specifying which was used. Note whether Work-Related Training or Job Readiness Training was provided.
141	Workplace Training	Training services that combine training at a workplace with instruction related to the skills being learned; may include cooperative education programs.	Enter appropriate comments in OSOS. Note whether the Workplace Training was paid or unpaid.

L2 WIOA YOUTH SPECIFIC			
Please Note: the Program Svc Type for all Youth services must be Youth Services.			
Code	Service	Definition	Guidance
	Design Framework		
	Intake and Eligibility Determination (Youth)	Basic youth customer information is collected and youth program eligibility is determined.	Enter appropriate comments in OSOS.
	Objective Assessments (Youth)	An objective assessment of youth academic and occupational skill levels, as well as service needs, of each youth participant which includes a review of basic and occupational skills, prior work experience, employability, interests, aptitudes (including interests and aptitudes for nontraditional jobs), supportive service and developmental needs. This service may include interpreting the results of diagnostic testing and other assessment tools as well as in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.	Enter appropriate comments in OSOS.
	Development of Individual Service Strategy (ISS) (Youth)	ISS is created in partnership with the youth and identifies strategies needed to help youth achieve their goals, next steps, short and long term goals.	Enter appropriate comments in OSOS.
	Update of Individual Service Strategy (ISS) (Youth)	Documents updates to the ISS, including services/strategies/life changes impacting goal attainment and referrals to partner organizations.	Enter appropriate comments in OSOS.
	Adult Mentoring Element		
	Adult Mentoring (Youth)	Mentorship links youth with a local business/industry/community-based individual in a structured relationship between a qualified adult and a youth participant. Adult mentors assist youth to develop a positive sense of self and pride in accomplishment, and support participant goals of employment and life long learning. Adult	Enter appropriate comments in OSOS.

		mentoring must last at least 12 months and may take place both during the program and following exit from the program	
Alternative Secondary School/Dropout Recovery for HS Equivalency Element			
	Alternative Secondary School/Dropout Recovery for HS Equivalency (Youth)	An alternative school service includes any non-traditional environment that provides a comprehensive elementary, middle or secondary curriculum. Mastery of learning standards and attainment of a high school or GED diploma are achieved through a learner-centered program structure, multiple learning opportunities, frequent student performance review and feedback, and innovative use of community and school resources to support youth development.	Enter appropriate comments in OSOS.
Comprehensive Guidance and Counseling Element			
330	Comprehensive Guidance and Counseling (Youth)	The provision of information, materials, suggestions or advice, including drug and alcohol abuse counseling, as well as referrals to counseling as appropriate to the needs of the individual youth, which are intended to result in positive social behaviors.	Enter appropriate comments in OSOS and indicate pertinent details of guidance provided and/or career objectives discussed.
Entrepreneurial Skills Training Element			
	Entrepreneurial Skills Training (Youth)	Training provides the basics of starting and operating a small business. Such training must develop the skills associated with entrepreneurship, designed to prepare and assist youth in starting their own business and to provide them with necessary management skills. Topics could include basics of starting a business, business plan writing, marketing and finance, as well as specific vocational skills training related to the youth's business venture.	Enter appropriate comments in OSOS.

	Financial Literacy Education Element		
	Financial Literacy Education (Youth)	Provides comprehensive financial literacy education based on the needs of the youth. Helps youth gain knowledge, skills and the confidence to create a budget, to navigate banking, spending, credit and debt, and to make informed financial decisions	Enter appropriate comments in OSOS.
	Follow Up Services Element		
	Follow Up Services Adult Mentoring (Youth)	Adult mentoring provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services must include more than only a contact attempted or made for securing documentation in order to report a performance outcome.	Enter appropriate comments in OSOS. Note what specific Follow Up services were provided. All youth must receive Follow Up services for a minimum of 12 months after exiting the program.
	Follow-up Financial Literacy (Youth)	Financial Literacy information or support provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services must include more than only a contact attempted or made for securing documentation in order to report a performance outcome.	Enter appropriate comments in OSOS. Note what specific Follow Up services were provided. All youth must receive Follow Up services for a minimum of 12 months after exiting the program.
	Follow-up Labor Market and Employment Information (Youth)	Labor Market and Employment Information provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services must include more than only a contact attempted or made for securing	Enter appropriate comments in OSOS. Note what specific Follow Up services were provided.

		documentation in order to report a performance outcome.	All youth must receive Follow Up services for a minimum of 12 months after exiting the program.
	Follow-up Postsecondary Transition (Youth)	Support provided following a youth's exit from the program to help ensure the youth is successful in postsecondary transition. Follow-up services must include more than only a contact attempted or made for securing documentation in order to report a performance outcome.	Enter appropriate comments in OSOS. Note what specific Follow Up services were provided. All youth must receive Follow Up services for a minimum of 12 months after exiting the program.
	Follow-up Supportive Services (Youth)	Supportive service provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services must include more than only a contact attempted or made for securing documentation in order to report a performance outcome.	Enter appropriate comments in OSOS. Note what specific Follow Up services were provided. All youth must receive Follow Up services for a minimum of 12 months after exiting the program.
	Follow-up Non-Element (Youth)	A service that does not align with one of the other WIOA Youth Elements that is provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services must include more than only a contact attempted or made for securing documentation in order to report a performance outcome.	Enter appropriate comments in OSOS. Note what specific Follow Up services were provided. All youth must receive Follow Up services for a minimum of 12 months after exiting the program.
Integrated Ed./Education Concurrent with Workforce Preparation Element			
127	Integrated Ed./Education Concurrent with Workforce Preparation (Youth)	Programs with an integrated education and training model, providing workforce preparation activities, basic academic skills, and hands-on occupational skills training within the same time frame and	Enter appropriate comments in OSOS.

		connected to training in a specific occupation, occupational cluster, or career pathway.	
Labor Market and Employment Information Element			
132	Labor Market and Employment Information (Youth)	Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	Enter appropriate comments in OSOS.
Leadership Development Opportunities Element			
133	Leadership Development Opportunities (Youth)	Activities that encourage responsibility, employability, and other positive social behaviors such as: a) exposure to postsecondary educational opportunities; b) community and service learning projects; c) peer-centered activities, including peer mentoring and tutoring; d) organizational and team work training, including team leadership training; e) training in decision-making, including determining priorities; f) citizenship training, including life skills training such as parenting, work behavior training, and budgeting of resources; (g) civic engagement activities which promote the quality of life in a community; and (h) other leadership activities that place youth in a leadership role	Enter appropriate comments in OSOS.
Occupational Skills Training Element			
	Occupational Skills Training	An organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate or advanced levels. Such training should be outcome oriented and focused on a long-term goal as specified in the Individual	Program must be set to “Youth ITA Waiver” when the Program Service Type is “Youth Services.” Enter appropriate comments in OSOS.

		Employment Plan or Individual Service Strategy. It includes training for nontraditional employment.	
Postsecondary Education/Training Preparation and Transition Element			
	Postsecondary Education/Training Preparation and Transition (Youth)	An activity or program that helps youth prepare for transition to postsecondary education and training.	Enter appropriate comments in OSOS.
Supportive Services Element			
	Supportive Services – Child Care (Youth)	Child care services that are necessary to enable a youth to participate in authorized WIOA activities. It can include day care or after-school programs inside or outside the home. It usually includes supervision and shelter and may include subsistence and transportation.	Enter appropriate comments in OSOS.
	Supportive Services – Dependent Care (Youth)	Dependent care services that are necessary to enable a youth to participate in authorized WIOA activities. It can include day care or other programs inside or outside the home. It usually includes supervision and shelter and may include subsistence and transportation.	Enter appropriate comments in OSOS.
	Supportive Services – Housing (Youth)	Housing services that are necessary to enable a youth to participate in authorized WIOA activities. Such services assist youth in maintaining or obtaining adequate shelter for themselves and their families while they are receiving employment, training or other supportive services.	Enter appropriate comments in OSOS.
	Supportive Services – Needs-Related Payments (Youth)	Financial assistance to youth to enable them to participate in WIOA activities. Local areas have discretion in providing these payments, based on local program design, funding levels and the individual assessment of each youth.	Enter appropriate comments in OSOS.
	Supportive Services – Transportation (Youth)	Transportation services that are necessary to enable a youth to participate in authorized WIA activities. Such services help ensure youth mobility between	Enter appropriate comments in OSOS.

		home and the location of employment, training and/or other supportive services.	
	Supportive Services – Other (Youth)	Supportive services other than child and dependent care, housing or transportation, such as linkages to community services, referrals to medical services and assistance with uniforms or other appropriate work attire and work-related tools, including such items as eye glasses and protective eye gear, that are necessary to enable a youth to participate in authorized WIOA activities.	Enter appropriate comments in OSOS.
Tutoring, Study Skills Instruction/Dropout Prevention for HS Diploma Element			
140	Tutoring, Study Skills Instruction/Dropout Prevention for HS Diploma Element (Youth)	Tutoring and Study skills training teaches the youth to develop organizational, comprehension, interpretive and writing skills needed for studying educational materials. This may include remedial academic instruction leading to secondary school completion, including dropout prevention strategies.	Enter appropriate comments in OSOS. Note specific services provided.
Work Experience Element			
	Employment/Internships, Not Limited to Summer (Youth)	A work experience placement that is not limited to the summer months. Work experience is a structured learning experience, for a limited period of time, in the private, for-profit; non-profit; or public sector workplace that may be paid or unpaid.	Enter appropriate comments in OSOS.
	Job Shadowing (Youth)	Temporary, unpaid exposure to the workplace in an occupational area of interest to the participant where youth learn about a job by witnessing the work day as shadow of a competent worker. It may range from a few hours to more than a week.	Enter appropriate comments in OSOS.
	On-the-Job Training (Youth)	Occupational training is provided for the participant in exchange for wage reimbursement. Work experiences must include academic and occupational education. Requires a contract with	Enter appropriate comments in OSOS.

		the business or registered apprenticeship program sponsor in the public, private non-profit, or private sector.	
	Pre-Apprenticeship Programs (Youth)	A program designed to prepare individuals to enter and succeed in an apprenticeship program registered under the National Apprenticeship Act	Enter appropriate comments in OSOS.
	Summer Employment/Internships, Summer Only (Youth)	A work experience placement that is limited to the summer months. Work experience is a structured learning experience, for a limited period of time, in the private, for-profit; non-profit; or public sector workplace that may be paid or unpaid.	Enter appropriate comments in OSOS.
	Other Work Experience Type (Youth)	A work experience that is not Summer Employment, Internship, Pre-apprenticeship, On-the-Job Training, Job Shadowing, and Employment/Internship. Planned structured learning experiences, for a limited period of time, in the private, for-profit; non-profit; or public sector workplace that may be paid or unpaid.	Enter appropriate comments in OSOS.

Labor Exchange

Code	Service	Definition	Guidance
	Job Search Assistance		
	Job Search Assistance	Provided job seeker with job searching assistance.	Enter appropriate comments in OSOS.
	Placement Assistance	Provided job seeker with job placement assistance.	Enter appropriate comments in OSOS.

NYESS
All NYESS services are recorded under the direction of the NYS Office of Mental Health by their approved providers.

WIOA Basic Career Services

Individual Employment Program / Program Service Plan			
	Individual Education Program / Special Education Plan	IEP developed with an individual seeking employment or training.	Enter appropriate comments in OSOS.

	Section 504 Plan	Section 504 plan developed with an individual seeking employment or training.	Enter appropriate comments in OSOS.
Info on Filing – Claim/Program			
	Received UI Claim Assistance	Provided assistance to individual regarding Unemployment Insurance claim.	Enter appropriate comments in OSOS.
Supportive Services			
	Referred to Child Support Assistance	NYSDOL sends proper forms to the appropriate agency requesting assistance for child support.	Enter appropriate comment in OSOS using the SSAN model.
	Referred to Health Insurance Assistance	NYSDOL sends proper forms to the appropriate agency requesting assistance with Health Insurance.	Enter appropriate comment in OSOS using the SSAN model.
	Referred to JVSG Services – Other	After a covered person is deemed eligible for JVSG services a referral is sent to career center staff requesting assistance from a DVOP and LVER.	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
	Referred to JVSG Services – Significant Barriers to Employment	After a covered person is deemed eligible for JVSG services due to a significant barrier to employment, a referral is sent to career center staff requesting assistance from a DVOP and LVER.	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
	Referred to JVSG Services – TSM in need of Individualized Career Services	After a TSM in need of Individualized Career Services is deemed eligible for JVSG services, a referral is sent to career center staff requesting assistance from a DVOP and LVER.	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
	Referred to JVSG Services – Wounded, Ill or Injured	After a wounded, ill or injured member of the Armed Forces is deemed eligible for JVSG services, a referral is sent to career center staff requesting assistance from a DVOP and LVER.	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
	Referred to Other Federal or State Assistance Program	NYSDOL sends proper forms to the appropriate federal or state agency requesting assistance	Enter appropriate comment in OSOS using the SSAN model.
	Referred to SNAP	NYSDOL sends proper forms to the Supplemental Nutrition Assistance Program requesting assistance.	Enter appropriate comment in OSOS using the SSAN model.
	Referred to VA Services – Montgomery GI Bill	NYSDOL sends proper forms to the Dept. of Veteran Affairs for assistance with the Montgomery GI Bill.	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.

	Referred to VA Services – Other VA Services	NYSDOL sends proper forms to the Dept. of Veteran Affairs requesting VA Services.	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
	Referred to VA Services – Post 9/11 GI Bill	NYSDOL sends proper forms to the Dept. of Veteran Affairs for assistance with the Post 9/11 GI Bill	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
	Referred to VA Services- VR&E	NYSDOL sends proper forms to the Dept. of Veteran Affairs for assistance with Veterans Readiness & Employment (VR&E)	Enter appropriate comment in OSOS using the DVOP Case Notes guidance.
WIOA SYEP			
	WIOA SYEP		
	Summer Youth Employment	Records a youth's participation in the WIOA Youth Summer Employment Program.	Enter appropriate comments in OSOS.