

## **2022-2023 OCCUPATIONAL SAFETY AND HEALTH TRAINING AND EDUCATION PROGRAM**

### **Bid Number - OSH T&E - 2022**

#### **Questions and Answers Pertaining to the RFP**

(Updated February 18, 2022. New questions and answers are posted at the end of weeks that they are received and indicated below after each revision date.)

**Q1. I am requesting that you add the two email addresses below to the notification system for our organization as they will be handling the grant application.**

A1. Please have them go to the Hazard Abatement Board page and subscribe to the HAB mailing list. The box to subscribe is located under News.

**Q2. I am curious if a non-profit regional medical center, with a 451-bed hospital, would be eligible to apply for the funding opportunity: 2022-23 New York State Occupational Safety and Health Training and Education - Hazard Abatement Board.**

A2. Yes, you would be eligible to apply. Eligible bidders for the 2022-23 New York State Occupational Safety and Health Training and Education (OSH T&E) solicitation are as follows: Public or Private Businesses; Labor Organizations or their Federations; Municipalities; Trade Associations; NFP Organizations; or Educational Institutions operating within NYS.

**Q3. I am writing to you asking for assistance with my application regarding the work plan properties. Can you please explain how this should be submitted?**

A3. As stated in the RFP, you should be as specific as possible about the objective, the tasks you will perform to achieve those objectives, and how you will measure the performance in achieving these objectives. Do not be hesitant to outline details, as NYSDOL is looking for a thorough explanation in order to award full points. This part of the proposal is worth 20 points in your overall score.

Bidders will define the objectives, tasks, and performance measures that will detail the proposed plan to ensure training and service activities as identified in the program design. The following are examples of objectives: Implementation of new engineering controls; Creation of a safety and health committee; Creation of new employer (or labor/management) safety policy; A decrease in accidents/illnesses; Designation of staff to monitor safety and health concerns; Decrease in OSHA/PESH citations; and/or Changes in work practices. Bidders can include a total of 30 objectives, tasks, and performance measures.

In defining the workplan, Bidders should:

- Describe, with clarity and specificity, the observable objectives (what will the trainees do, not do or do differently) after receiving training.
- Describe the proposed learning activities or tasks that will result in the proposed observable objectives.
- Identify the performance monitoring techniques that will be utilized in documenting the proposed observable objectives.

**Q4. Could you clarify for me what a joint venture is?**

A4. A joint venture is where two entities work together to create a program design for the proposal, including input from both entities. The HAB encourages joint labor-management proposals, but other joint proposals will be considered also.