

Job Title: Nursery Assistant

Job Summary: Assist with all aspects of nursery operations, including breeding (seed creation), cloning, transplanting, feeding, pest management, environmental monitoring, harvesting and record-keeping.

Salary:

Duties and Responsibilities:

- Perform seed and plant maintenance using standard procedures including but not limited to, cloning, transplanting, feeding, breeding, germinations, and pest management.
- Maintain clean environment by removing and disposing of all waste, cleaning, and sanitizing all rooms and tools used daily.
- Assist in collecting data to monitor plant health, soil health, environmental control systems, and seed-to-sale tracking.
- Meet any required activity performance counts.
- Master and apply basic principles of nursery SOPs and sanitation.
- Assist others as part of a team to accomplish nursery goals set forth by management.
- Perform all tasks set by management in a safe and efficient manner.
- This role routinely uses standard office equipment, technology, and software.

Working Environment:

- Uneven surfaces, stand/sit long periods of time, bending/stooping, or hard surfaces.
- Required to wear PPE.
- Working in a nursery environment, which can include no natural light, varying temperatures, and louder than normal ambient noise.
- May be required to work outdoors and/or during inclement weather.

Minimum Qualifications:

Age: 18 years of age

Education: High school diploma or equivalent

Experience:

- Agriculture, horticulture, or plant growing experience preferred.

EEO Statement: [Company Name] is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic

information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. [Company Name] makes hiring decisions based solely on qualifications, merit, and business needs at the time.

EXAMPLE