

New York State Department of Labor (NYSDOL) Workforce Development Training (WDT) Program Questions and Answers

(Updated 06/20/2024. New questions and answers are added frequently and indicated below after each revision date.) The Request for Applications (RFAs) for both programs are available on NYSDOL's [Funding Opportunities webpage](#).

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Frequently Asked Questions (FAQ)

FAQ #1) Is there a deadline for applications for the NYSDOL Workforce Development Training (WDT) Program Employee Retention and Advancement Training (ERAT) and Reemployment Training Grant (RTG) RFAs?

FAQ A #1) Yes, the deadline for application submission for both the ERAT and RTG programs is August 2, 2024.

FAQ #2) How do I apply for the NYSDOL WDT programs?

FAQ A #2) Prospective Applicants must apply via the Statewide Financial System (SFS) website at: <https://esupplier.sfs.ny.gov/psp/fscm/?cmd=login&languageCd=ENG>.

All Applicants must be registered in SFS prior to submission, and all non-governmental not-for-profit (NFP) Applicants must be designated as prequalified prior to application submission. Please see Section IV. of the Requests for Application ([RFAs](#)) for additional application submission instructions.

FAQ #3) I have questions about the process of registering our organization in the Statewide Financial System so that we may apply for a WDT program. Where can questions about this process be directed?

FAQ A #3) SFS is a Statewide accounting and financial management system that is not specific to NYSDOL. For questions about this process please contact the SFS Helpdesk by calling (518) 457-7717 or (855) 233-8363 (toll free), or by emailing grantsreform@its.ny.gov.

FAQ #4) Where can I find the attachments I am required to submit with my application and how do I submit them in SFS?

FAQ A #4) All required application attachments, as outlined in Section IV.D. of the [RFAs](#), can be found in SFS under Event Comments and Attachments and must be attached to the corresponding question in the event.

FAQ #5) If our organization was awarded in previous rounds of the Consolidated Funding Application Workforce Development Initiative (CFA WDI) or past traditional CFA rounds, are we eligible to apply for WDT funding?

FAQ A #5) Yes, per Section VI.A. of the ERAT and RTG program RFAs, Applicants that received a previous award(s) under the CFA WDI Initiative or past traditional CFA rounds, and who have completed services and expenditures and closed out the contract(s) may apply for these funds.

Applicants that received a previous award under the CFA WDI Initiative or past traditional CFA rounds with a current open contract, who have successfully served at least 75% of the planned participants and have expended at least 75% of the previously awarded funds, may also apply for these funds, if funding and time remain.

FAQ #6) Are applicants able to train (upskill, reskill) individuals through NYSDOL's ERAT and RTG programs and still be eligible for other CFA programs available through participating agencies/authorities?

FAQ A #6) Yes, Applicants can train existing employees through ERAT and/or unemployed/underemployed individuals through RTG and may still be eligible for other CFA programs, depending on those programs' eligibility criteria.

FAQ #7) What is the best way to explain to potential applicants about intermixing programs and reimbursement for the NYSDOL WDT grant?

FAQ A #7) Applicants can reach out to the Business Services Representative (BSR) for their region for more information. A list of BSRs by region can be found [here](#).

Applicants can also submit questions to CFA@labor.ny.gov so that the NYSDOL Grants & Solicitations Unit may determine the appropriate entity to provide a response.

FAQ #8) How long is the application approval process from application submission?

FAQ A #8) We are unable to provide an actual timeline from application submission to approval as there are many factors involved that could make this timeframe shorter or longer.

FAQ #9) Our organization provides job training ourselves to our candidates. Will NYSDOL's programs fund the job trainers we use who are skilled creative technologists and educators or do we have to use outside facilitators?

FAQ A #9) Under both the ERAT and RTG programs, the Applicant organization is allowed to provide in-house training services or utilize outside training providers. Please note that regardless of the type of training provider utilized, the Applicant must provide cost comparison information for the chosen training provider and two additional training providers. Please see Section V. of the program [RFAs](#) for additional information on the Cost Comparison Worksheet (CCW).

FAQ #10) What is the difference in applying for ERAT versus RTG for underemployed workers in our business?

FAQ A #10) For ERAT, businesses are training their current employees who are working in low or middle-skills positions to enter or remain in middle-skills positions, or eventually receive promotional opportunities.

For RTG, underemployed workers may work in one field and want to transition to a better paying field after training completion. RTG Applicants have to have partnerships with

businesses who will agree to at least interview the trainees, and it is not typically their own employees receiving the training.

FAQ #11) What is the maximum award that can be received if the Applicant organization chooses to do a contract renewal?

FAQ A #11) For ERAT, Applicant funding is based on the size of the organization. If a contract renewal is requested, Applicants with 2-50 employees may receive a maximum award amount of up to \$200,000; up to \$400,000 for Applicants with 51-100 employees; or up to \$600,000 for Applicants with 101 or more employees.

For RTG Applicants that choose to do a second-year contract renewal, the maximum amount of the award is up to \$500,000.

General Questions (GQ)

G Q #1) Are prospective grantees allowed to apply for all three of the funding opportunities (RTG, ERAT, and WRT)?

G Q A #1) Prospective Applicants are allowed to apply for both the ERAT and RTG programs at this time, as long as they meet each program's eligibility criteria, and can also apply for the upcoming Work Readiness Training (WRT) Program once it is released.

Note that for those applicants applying for ERAT and/or WRT in addition to RTG funds, the funds cannot be combined for the same trainees.

G Q #2) What is the maximum award amount per grantee/per project for ERAT and RTG?

G Q A#2) The maximum award amount per grantee varies between programs:

- For ERAT, Applicant funding is based on the size of organization. For Applicants with 2-50 employees the maximum award amount is up to \$100,000; up to \$200,000 for Applicants with 51-100 employees; and up to \$300,000 for Applicants with 101 or more employees;
- For RTG Applicants the maximum amount of the award is up to \$250,000; and
- For WRT, awards may not exceed \$350,000 per Bidder.

G Q A#3) We have a contract with NYSDOL's Workforce Development Initiatives Round 3 Unemployed/Underemployed Worker Training (CFA WDI UWT). As the contract ends on 08/07/2024, we would be eligible to apply for the RTG grant?

G Q A#3) Yes, per Section VI.A. of the ERAT and RTG program RFAs, Applicants that received a previous award(s) under the CFA WDI Initiative or past traditional CFA rounds, and who have completed services and expenditures, and closed out the contract(s) may apply for these funds.

Applicants that received an award under the CFA WDI Initiative or past traditional CFA rounds with a current open contract, who have successfully served at least 75% of the planned participants and have expended at least 75% of the previously awarded funds, may apply for these funds, if funding and time remain.

G Q #4) When will NYSDOL release the WRT Request for Proposals (RFP)?

G Q A#4) We do not currently have a release date for the WRT RFP. Please continue to check our Funding Opportunities webpage: <https://dol.ny.gov/funding-opportunities-0> for updates.

G Q #5) What are the overall goals for the training effort?

G Q A#5) For ERAT, the purpose is to provide occupational skills training, consistent with regional priorities, to incumbent workers who are currently in low and middle-skills occupations, leading to job advancement and retention.

For RTG, the purpose is for eligible organizations to provide occupational skills training consistent with regional priorities to unemployed/underemployed individuals to qualify them for full-time or part-time employment or if currently employed, a higher level of employment.

G Q #6) Is NYSDOL looking for in-person (on-site) training, virtual training, or a hybrid method?

G Q A#6) The training can be in-person, virtual, hybrid, or a combination if training in multiple courses. The training method is left up to the Applicant but must be indicated in the application and in the Detailed Budget Attachment (DBA) for each course. Any costs associated with a training that take place outside of NYS must be paid by the Applicant using non-grant funds. If the training takes place virtually, the trainee must be a NYS resident.

G Q #7) Can we partner with consultants to bring in relevant subject matter expertise?

G Q A# 7) Funds may be used to enlist the services of a training provider to deliver occupational skills training. Applicants that do not have their own training programs are encouraged to enter into contracts with institutions of higher education, such as community colleges, or other eligible training providers to facilitate the training of multiple individuals.

G Q #8) Does the agency have internal specialists or subject matter experts that will need to be consulted?

G Q A#8) NYSDOL does not have internal specialists or subject matter experts that need to be consulted. However, NYSDOL does encourages Applicants to utilize training providers on the Eligible Training Providers List (ETPL, available at https://apps.labor.ny.gov/ETPL_V2/, those this is not required.

G Q #9) What is the start/end date of the trainings?

G Q A #9) The start date for all contracts resulting from this solicitation may be no earlier than the date of the award letter issued by NYSDOL, and no later than six (6) months after the date of the award letter. Any training that begins or is paid for prior to the contract start date will fall outside the contract period and will be ineligible for reimbursement. Additionally, any training provided after the contract end date will fall outside the contract period and will be ineligible for reimbursement. Initial contracts will be awarded for a period of up to one (1) year with a renewal period for one (1) additional year at the discretion of NYSDOL.

G Q #10) Does NYSDOL use a Learning Management System? If yes, can we know what LMS is utilized?

G Q A#10) NYSDOL does not use a Learning Management System for grant activities.

G Q #11) Will the location have a training center with audio-visual equipment?

G Q A#11) The Applicant is responsible for the training center location. If the Applicant does not have its own in-house training staff, it is encouraged to enter into a contract with an external training provider(s) to facilitate the training (please also see the response to G Q A#7).

G Q #12) Will the agency be responsible for printing training materials required for the training?

G Q A#12) The Applicant or its selected training provider(s) is responsible for providing all materials directly associate with the training. The cost of any materials directly associated with the training is an allowable cost category under the ERAT and RTG RFAs.

G Q #13) Is there an incumbent vendor that has provided this training previously?

G Q A#13) Please see the response in G Q A#8.

G Q #14) Is there an MWBE participation rate targeted?

G Q A#14) There is not a specific goal for participation by Minority and Women-owned Business Enterprises (MWBEs). Applicants are encouraged to make good faith efforts to promote and assist in the participation of MWBEs.

G Q #15) When completing the required Executive Order 16 attachment, if a company checkmarks #3 as a response indicating they do conduct business operations in Russia, is this grounds for disqualification?

G Q A#15) If an Applicant checkmarks #3, it would be grounds for disqualification. However, if the Applicant can appropriately checkmark #2A on the attachment indicating they are taking actions to decrease/eliminate the need to conduct this business in Russia, they could be eligible to receive funds. Materials would need to be provided to NYSDOL explaining how operations in Russia are limited, including

- A description of the extent of the Applicant's commercial dealings in Russia;
- How the material is being procured ethically and without contribution to the ongoing war in Ukraine;
- What specific steps the Applicant is taking to develop processes within the United States to create the raw material at the required specification and build a strategic stockpile;
- Whether if awarded, trainees funded under this grant would be working with the material procured from Russia;
- What the Applicant's plans are for procuring this material outside Russia, regardless of whether the federal funding is awarded or not; and
- The timeline for ceasing operations in Russia.

New Questions as of 06/20/24 start below:

G Q #16) I am currently running a program from a past CFA round. I am reapplying and would like to know if trainees who participated in the past can participate again (assuming they still qualify)?

G Q A#16) No, the trainees who participated in a past CFA program cannot participate again since the intention of the CFA WDI and the WDT programs is for trainees to immediately gain employment or a higher level of employment after the completion of the training.

G Q #17) Regarding the attachment "EEO Staffing Plan" is the "solicitation/Contract No." the same as the "event number"? Please advise.

RTG A #17) Yes, the solicitation/Contract No. is the same as the event number.

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Employee Retention and Advancement Training (ERAT) Questions

ERAT Q #1) My organization is interested in applying for the ERAT grant, as we could leverage funding to upskill our own employees. Can you clarify whether, if awarded, grant funds can also be used to train employees of our local business partners?

ERAT A #1) No, the funding cannot be used to train employees of local business partners. The purpose of the funding is to provide occupational skills training for incumbent workers of the Applicant who are currently employed in low or middle skills occupations, leading to job advancement and retention.

ERAT Q #2) Would we be eligible to apply for ERAT funding to support occupational training to employees in more than one title/position or JobZone (provided they are eligible positions under this RFA)?

ERAT A #2) Yes, ERAT funding can be used to support occupational training for trainees in more than one title/position or JobZone as long as they are in low to middle-skills occupations (JobZone codes 1,2, or 3). Trainees in high-skills occupations (JobZone codes 4 and 5) are not eligible for training under the ERAT RFA.

ERAT Q #3) The RFA states “ERAT awards may not exceed \$100,000 for Applicants with 2-50 employees; \$200,000 for Applicants with 51-100 employees; or \$300,000 for Applicants with 101 or more employees.” Could you clarify if the number of employees refers to the total number of employees of the applicant entity, or the number to be trained using the requested funds?

ERAT A #3) The number of employees refers to the total number of employees of the Applicant entity.

New Questions as of 6/20/24 start below:

ERAT Q #4) We are applying for the ERAT funding for our LPN program. I had a question about completing the master training list. How do we complete this document if we do not yet have specific employees identified for this training?

ERAT A #4) The Master Training List (MTL) must include a list of trainees intended to be trained under the proposed training program. The MTL should include all information as indicated in each column, including the O*NET codes of the occupational titles that best match the tasks performed by the trainees and the corresponding JobZone code, which is only permitted to be 1, 2, or 3 for ERAT funding.

Note: The final MTL will be determined after the award is in the Contracting phase, and we know this list may change slightly between application submission and contract development.

ERAT Q #5) Could you confirm if learners in Middle Skills (Zone 3) may have a bachelor's degree? We have an employer partner who is interested in upskilling their incumbent workers through this grant but want to solidify that degree-holders will not be disqualified.

ERAT A #5) Yes, trainees in middle-skills occupations may have a bachelor's degree as long as they are not in a Job Zone 4 or 5 occupation.

ERAT Q #6) Could you please confirm that the employer does not need to guarantee a promotion for the graduate as part of this program? They'll have to report on career trajectory for the trainees, but there does not need to be a set promotion following the course?

ERAT A #6) Correct, the employer does not have to guarantee a promotion for the trainee, but does need to provide occupational skills training that will qualify the trainee for job retention and advancement.

ERAT Q #7) What is the highest ERAT award amount?

ERAT A #7) Please see the response to FAQ A#11 for the award amount scale based on the total number of employees in the organization.

ERAT Q #8) Is this grant available for startup businesses hiring staff?

ERAT Q #8) No, grant funds are not permitted for the hiring of staff. Per Section II.B.1. of the ERAT RFA, allowable costs include:

- The costs of outside vendors or in-house trainers to provide on-site or off-site classroom training;
 - Training provided by in-house staff of the Contractor may not be billed to NYSDOL at a per trainee rate. The ERAT Program will only reimburse the actual hourly wage rate (salary only, no fringe benefits) of the in-house trainer while engaged in hours of classroom training provision. Training by the in-house staff must be for a minimum of two (2) trainees per course.
 - While outside vendors can bill to the Contractor at a per trainee rate, or at an hourly, weekly, or per course rate, ERAT Program reimbursement will be based off of a budgeted per trainee rate times the actual number of attending trainees.
- Textbooks or training materials directly associated with the training;
- Distance learning fees (i.e., the fee for the training slot and software required to deliver the training program); and
- Credentialing exam fees.

ERAT Q #9) Our organization has IRS 501(c)(3) status. Per the RFA guidelines, "eligible applicants for ERAT funding include for-profit entities, including corporations, LLCs, and LLPs; and private sector NFP entities". Would our organization be eligible to apply based on these criteria?

ERAT Q #9) The organization would qualify for ERAT funding if it is a for-profit entity (including corporations, LLCs and LLPs) or a private sector not-for-profit (NFP) entity, with two (2) or more full-time employees or the equivalent of two (2) full-time employees throughout the duration of the contract.

ERAT Q #10) We cannot find detail in the ERAT RFA about indirect rates, salary, and fringe, and how these costs can be added to the detailed budget attachment. Can you provide guidance on this?

ERAT A #10) Per Section II.B.3. of the ERAT RFA, funding does not cover administrative costs, direct or indirect. The RFA does not involve a sub-recipient relationship between the applicant and NYSDOL, which makes payment of indirect costs unwarranted. In addition, the ERAT program will only reimburse the actual hourly wage rate (salary only, no fringe benefits) of the in-house trainer.

ERAT Q #11) Can we submit a proposal to hire our employees and offer workforce development services to strengthen our organization management.

ERAT A #11) No, applications will not be accepted for the hiring of employees. The purpose of the ERAT RFA is to provide occupational skills training to incumbent workers who are currently in low and middle-skills occupations, leading to job retention and advancement.

In addition, per Section III.B. of the RFA, the incumbent workers must be employed by the Applicant for at least six (6) months prior to the start of the training or are in a cohort of trainees in which the majority (at least 51%) of the cohort has been employed by the Applicant for at least six (6) months prior to the start of the training.

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Reemployment Training Grant (RTG) Questions

RTG Q #1) We are on the ETPL but are not yet a Registered Apprenticeship Program (RAP) with NYSDOL. We are a United States Department of Labor (USDOL) RAP and have National Program Standards (NPS) Standing. Are we still eligible to apply for and receive RTG funding?

RTG A #1) This RFA does not require an applicant to be a RAP. You would be eligible to apply if your organization meets the Applicant eligibility criteria outlined in Section III.A. of the RTG RFA.

Please note, the purpose of the RTG RFA is for eligible organizations to provide occupational skills training to unemployed/underemployed individuals to qualify them for full-time or part-time employment or if currently employed, a higher level of employment. On-the-Job training (OJT) is not an allowable activity under this program.

RTG Q #2) We were awarded a grant under the old unemployed/underemployed funding. Another school with common shareholders has a separate FEIN and is located in the same area. Would those two schools be able to apply for separate contracts for the RTG RFA?

RTG A #2) Yes, as long as the Applicants are two separate entities. Per Section III.A. of the RTG RFA, separate operations or locations of an eligible Applicant may apply separately if they have different Federal Employer Identification Numbers (FEINs). However, NYSDOL will also have to confirm that all such branches, locations, and companies are not part of a greater whole.

New Questions as of 6/20/24 start below:

RTG Q #3) The O*NET code system has a specific category for our occupation. However, your spreadsheet for Priority Occupations does not list that code. Our school received an unemployment/underemployment grant last year from NYSDOL in its previous format. Will the fact that our occupation is not considered a Priority Occupation hurt us from a preference standpoint if most other applicants submit applications for Priority Occupation training?

RTG A #3) No, the fact that your occupation is not on the Priority Occupation list will not preclude your organization from an award. A total of 65 points are available in scoring for the Program Design part of the application. The question that refers to priority industries (question number 4) in the Program Design is only worth 1 of the 65 points. Applications do not need to obtain full points in the Program Design to be awarded. For more information regarding the Application Review and Selection see Section V. of the RTG RFA.

RTG Q #4) In the section of the RFA designated "Restrictions on Use of Funds" - "interest costs incurred by provider agencies" is listed. Could you elaborate on what this provision precludes? Would this exclude interest expense incurred by the provider for financing (i.e. the costs of equipment and books), which could run into the thousands that would not be recoverable for several months at completion?

RTG A #4) RTG funding will only pay for costs directly related to providing training as per Section II.B.1. of the RFA. Interest costs incurred by the provider for financing items such as equipment and books are not an allowable cost.

RTG Q #5) The RFA does not set a specific percentage of the total number of trainees that must ultimately complete the training, get credentials, or be placed in employment. Is there an unwritten standard or expectation for each category? Would placement in a non-related occupational field to the credential obtained suffice as a successful outcome?

RTG A #5) There is no standard set for successful outcomes at this time.

RTG Q #6) In SFS under the "Event Description" it states that "Multiple Bids Allowed". Does this mean that we can submit more than one program bid?

RTG A #6) While SFS does accept multiple applications from one applicant, under the RTG RFA an applicant and its components are only eligible for one (1) award at a time (see Section VI.A. for more information on when Applicants that have already received funding are eligible for an additional award). Separate operations or locations of an eligible Applicant may apply separately if they have different Federal Employer Identification Numbers (FEINs).

RTG Q #7) Question 1 in the SFS states – "Applicant is a for-profit entity, including a corporation, LLC, or LLP; not-for-profit (NFP) entity; municipality; or a college or university." On page 12 of the RFA, Applicant Eligibility states – "Eligible Applicants for RTG funding include for-profit entities, including corporations, LLCs, and LLPs; NFP entities; municipalities; and educational institutions, including colleges and universities". "And educational institutions, including" was omitted from the SFS question. Should it be included?

RTG A #7) Yes, educational institutions are eligible applicants and should be included. Per section III.A. of the RFA, eligible applicants for RTG funding include for-profit entities, including corporations, LLCs, and LLPs; NFP entities; municipalities; and educational institutions, including colleges and universities.

RTG Q #8) If our training program (located in the NYC region) trains students who live across multiple regions (for example, NYC and Mid-Hudson) can the jobs we are preparing them for be commensurate with the regional priorities across those multiple regions? Or does the priority industry need to align with the physical location of the training site?

RTG A #8) It is not a requirement that all training align with regional priorities. Instead, additional points in scoring will be awarded to applicants that provide training in priority industries commensurate with regional priorities. The priority industry will be scored based on the training location.

RTG Q #9) As an Eligible Training Provider (ETP) for NYS and prior awardee for CFA UWT grant, is the RTG grant a grant that a training provider can be an applicant for in partnership with businesses seeking to hire skilled employees?

RTG A #9) Yes, if your organization meets the eligibility criteria outlined in Section III.A. of the RTG RFA, which includes for-profit entities, including corporations, LLCs, and LLPs; NFP entities; municipalities; and educational institutions, including colleges and universities, it is an eligible RTG Applicant

In addition, Applicants are required to demonstrate business engagement in their occupational skills training and job placement efforts via Attachment BE, Business Engagement.

RTG Q #10) The RFA refers to the Work Plan Attachment (WPA) on page 23, but the WPA is missing in the attachment and appendices section on page 35 of the RFA document.

RTG A #10) The Work Plan is available to fill out in your application in SFS and is not an attachment to the RFA. After answering the event questions in SFS you need to fill out your Budget and Work Plan.

To access the Budget and Work Plan, scroll to the bottom of the bid response and click on the link under “Lines” for Period Details-1 under the “Period” column. Once you click that link it will bring up a link for the Budget Properties and Work Plan Properties. To fill out the Work Plan click on the link for the Work Plan Properties. Both the Budget and Work Plan will need to be completed prior to submitting your application in SFS.

For more information, please refer to the Grantee Processing in SFS Handbook available in SFS Coach Training or contact the SFS Help Desk by emailing helpdesk@sfs.ny.gov or by phone at (518) 457-7717 or (855) 233-8363 (toll free).

RTG Q #11) Concerning the Business Engagement requirement, is it necessary for the business to be registered in New York State (NYS)? Alternatively, are companies located outside of NYS eligible for consideration? (i.e. companies located outside of NYS that have available job openings and are willing to interview trainees).

RTG A #11) There is no requirement that the business must be in located or registered in NYS. However, the trainees must be unemployed or underemployed workers residing in NYS.

RTG Q #12) Could you please provide clarity on the preferred duration for the training programs you are seeking?

RTG A #12) Applicants must only include training opportunities that can be reasonably accomplished within a one-year time period.

RTG Q #13) Are partnerships with NYC Career Centers required? The RFA says that formal agreements are not required but identifies them as “mandated” partners. Are they mandated or not?

RTG A #13) Partnerships with NYS Career Centers are not required, but extra points in scoring will be awarded to applicants providing evidence of a partnership with one (1) or more of the mandated Career Center partners. The mandated partners refer to the local partnerships required under the Workforce Innovation and Opportunity Act (WIOA). Please refer to Section VII in the [RFA](#) for the full list of mandated local Career Center partners.

RTG Q #14) Are unemployed workers defined as people that do not currently have a job, therefore including young individuals entering the workforce?

RTG A #14) Per [WIOA](#), the term “unemployed individual” means an individual who is without a job and who wants and is available for work. If young individuals entering the workforce intend

to gain employment immediately following the training and meet all other eligibility requirements, they could be eligible.

RTG Q #15) My organization provides career training for unemployed workers. We would also like to train our existing employees to advance their careers. Can we apply for both opportunities, Reemployment Training Grant and Employee Retention and Advancement Training?

RTG A #15) Yes, you can apply for both RTG and ERAT. Please note that funds cannot be combined for use for the same trainees. Each group of trainees must remain separate and distinct and be trained solely under one NYSDOL program.

RTG Q #16) We have two programs that are strongly aligned with this RFA. They use a similar training curriculum, but serve two different populations which do not overlap, and offer different types of supportive services, based on the distinct needs of the two populations.

Would we be eligible to receive support for both of these two programs separately through this RFA, by submitting two different applications, one for each program? Or may an organization only receive one grant contract through this RFA?

RTG A #16) An Applicant and its components are only eligible for one award at a time under this RFA, not one per location or program, and are subject as a whole to the funding limitations described in this RFA. Separate operations or locations of an eligible Applicant may apply separately if they have different Federal Employer Identification Numbers (FEINs). However, NYSDOL will also have to confirm that all such branches, locations, and companies are not part of a greater whole.

However, multiple training programs may be applied for in the same application, as long as the request for funding covering both programs does not exceed the \$250,000 cap.

RTG Q #17) Our organization has IRS 501(c)(3) status. Per the RFA guidelines, "eligible applicants for RTG funding include for-profit entities, including corporations, LLCs, and LLPs; NFP entities; municipalities; and educational institutions, including colleges and universities". Is our organization eligible to apply based on these criteria?

RTG A #17) If your organization qualifies as a NFP entity then you would be eligible to apply.

RTG Q #18) Our question concerns whether we can apply for funds to support two separate training programs under one application.

The RFA states, "Applicants must draft their requests for NYSDOL funding as stand-alone training programs". Can you please clarify – can we include the training programs for both in one application or are we required to submit two separate applications, on behalf of each training program?

RTG A #18) Both programs can be included in one application. An applicant and its components are only eligible for one award at a time under this RFA (see the response in RTG A #16 for more information).

RTG Q #19) As grants are only for a one-year period (with potential 2nd year renewal), do the trainees need to be able to complete the program including certification within a one-year period? For instance, if the training program is a bachelor's degree program that requires a total of four years, can trainees complete one year of the program towards the degree? If so, does it matter if it is the first year or the final year (the one in which the degree is conferred)?

RTG A #19) Per Section II.D. of the RTG RFA, Applicants must only include training opportunities that can be reasonably accomplished within a one-year time period. Contracts may be renewed for one (1) additional one-year period at the discretion of NYSDOL, but this renewal must be for a different cohort of trainees.

Further, RTG funding is not intended to fund bachelor's degrees as the intent of the program is that trainees will obtain employment or a higher level of employment immediately following the training.

RTG Q #20) Can you confirm the required application partnerships needed for the grant as well as suggested partners?

RTG A #20) There are no required partnerships for the RTG RFA. While a formal partnership agreement is not required, partnering with one (1) or more of the WIOA mandated Career Center partners may complement the services provided by applicants and enhance benefits available to trainees. In addition, Applicants providing evidence of partnership with one (1) or more of the mandated partners will receive extra points in scoring. Please refer to Section VII of the RTG [RFA](#) for the full list of Career Center partners.