



New York State Department of Labor  
Division of Safety and Health  
License and Certification  
Building 12, Room 161A  
State Office Campus  
Albany, NY 12240  
(518) 457-2735

## Instructions for Completing the Pyrotechnician Application (SH 870)

### Submit the following items to the address above:

1. A completed application.
2. A check or money order made payable to the Commissioner of Labor for **\$150**.
3. A copy of your ATF Notice or Letter of Clearance as a Responsible Person or an Employee Possessor. If you do not have an ATF clearance, explain the status of your application or why you are exempt for the ATF clearance requirements. You are exempt if you are applying for a government agency or as a government employee or you are only purchasing or using:
  - Less than 50 pounds of black powder
  - Smokeless powder or pyrodex
  - Consumer fireworks
4. Experience verification:
  - a. Submit written and signed verification that confirms your experience from your employer, show sponsor, union, permitting authority, or the person in charge of any pyrotechnic shows in which you have been involved.
  - b. This statement must be written on letterhead of the entity doing the verification and include:
    - Dates of employment, dates and locations of shows at which you worked
    - Your specific duties for the shows
    - Designation of proximate or non-proximate audience of each show
    - Name of operator in charge of the show
  - c. If self-employed, you may submit verification from the sponsor(s) of the show(s).
5. Copies of training certifications or training records.
6. NYS Department of Motor Vehicle (DMV) ID number:

If you do not have a NYS DMV driver license or photo ID number as requested on the application, you must complete form ID-5DOL and take it to a NYS DMV office along with the required forms of identification.

  - a. Check with NYS DMV for required and acceptable proofs of identity; requirements are stringent.
  - b. Go to their web site [www.dmv.ny.gov](http://www.dmv.ny.gov) or call the License and Certification Unit if you have any questions.

### Do you need to be fingerprinted?

You **do not** need to be fingerprinted now if you are renewing your application and have:

- Current ATF clearance as a responsible person or an employee possessor
- A New York State Department of Labor Explosives License

You **must** have your fingerprints scanned at an L1 Enrollment Services (aka MorphoTrust USA) location in NYS if you are:

- A new applicant
- Renewing an application and do not have ATF clearance

#### 1. Scheduling an appointment:

- Use the website [www.L1enrollment.com](http://www.L1enrollment.com) or call toll free 1-877-472-6915 to schedule an appointment and to find a New York State location near you
- Provide the following identification number when you schedule: **ORI #NY921260Z**

#### 2. Fees:

- The total fee includes a fingerprinting fee of \$91.50 plus a vendor fee of approximately \$11.00 to \$12.00 (All prices are subject to change. Check with the vendor for the current charge.)
- You may pay the fee to L1 Enrollment Services either when you schedule online or at the time of the service

3. Identification:

- Take 2 forms of ID to your appointment (One of the IDs must include a photo.)

4. Follow up:

- You will be given a receipt after the fingerprint scan (Keep it for tracking purposes.)
- The service will transmit your prints to the New York State Division of Criminal Justice Services (DCJS) for processing
- DCJS will send the results to the License & Certification Unit at the NYS Department of Labor, using the ORI number listed above

### **Certificates issued**

Class A – holder may act as an operator conducting and taking charge of proximate and non-proximate shows.

Class B – holder may act as an operator conducting and taking charge of non-proximate shows.

Class C – holder may act as an operator conducting and taking charge of proximate shows.

### **Experience required**

New applicants must:

- Have 3 years experience:
  - for Class A certificates, the candidate must have participated in the set up and loading of at least 5 proximate audience shows and in the performance of 5 non-proximate audience shows
  - for Class B certificates, the candidate must have participated in at least 5 non-proximate audience shows
  - for Class C certificates, the candidate must have participated in the set up and loading of at least 5 proximate audience shows
- Be at least 21 years of age
- Pass a written exam to become certified

Renewal applicants must have participated in at least 3 shows of the appropriate class as noted above for new applicants. The experience must have been in the past three years.

### **Written exam study references**

For Class A:

- NYS Code Rule 61 Occupational Licensing and Certification
  - 61-1 General Provisions
  - 61-2 Special Provisions for Pyrotechnicians
- NFPA 1123 Code for Fireworks Displays
- NFPA 1126 Standards for the Use of Pyrotechnics Before a Proximate Audience

For Class B:

- NYS Code Rule 61 Occupational Licensing and Certification
  - 61-1 General Provisions
  - 61-2 Special Provisions for Pyrotechnicians
- NFPA 1123 Code for Fireworks Displays

For Class C:

- NYS Code Rule 61 Occupational Licensing and Certification
  - 61-1 General Provisions
  - 61-2 Special Provisions for Pyrotechnicians
- NFPA 1126 Standards for the Use of Pyrotechnics Before a Proximate Audience

Code Rule 61 can be found in the pyrotechnician section on the Department of Labor web site at [www.labor.ny.gov/formsdocs/wp/shformsandpublications.shtm](http://www.labor.ny.gov/formsdocs/wp/shformsandpublications.shtm).

The NFPA codes can be found at [www.nfpa.org](http://www.nfpa.org).