

Job Title: Infusion Associate

Job Summary: Use prior experience to assist with manufacturing cannabis-infused products. This includes preparation and mixing of raw ingredients, processing/manufacturing steps, intermediate product storage and record-keeping.

Salary:

Duties and Responsibilities:

- Carry out all infusion, product formulation, mixing, weighing, filling and manufacturing procedures in an efficient manner that also complies with state regulations, GMPs, SOPs, and all applicable laboratory procedures and schedules.
- Ensure compliance and accuracy involving all product tracking, product security, and product movement procedures.
- Perform in-process and post-process quality assurance sampling and visual inspections to ensure all product meets or exceed Company's specifications. Such quality assurance work shall include but not be limited to:
 - o Recording and monitoring process conditions to ensure compliance to standard operating procedures.
 - o Proper weighing, data recording, and batch tracking throughout Company's process.
 - o Work with 3rd party laboratories on sampling and lot control for their sample gathering and reporting.
- Clean up work areas and equipment and remove and properly dispose of debris and processing waste after infusion activities are complete.
- Monitor and manage infusion equipment supplies and inventory.
- Perform daily equipment checks and calibrations and perform corrective and preventative maintenance on associated equipment as required to maintain efficient operations.
- Responsible for development of cannabinoid ratios to produce required brands of finished products.
- Prepare batch records and perform per-batch calculations to determine required amounts of ingredients to accurately dose bulk formulations.
- Continually strive to improve Company's processes for improved safety, quality, and efficient manufacturing.
- Perform their duties in a safe manner and environment while adhering to all governmental regulations.
- Comfortable operating lab equipment and large-scale mixing equipment.
- Understand the principles of quality control and implement them into operations.
- Communicate with QA/QC Lab to schedule sample submission for analytical testing.
- This role routinely uses standard office equipment, technology, and software.

Working Environment:

- This job operates in an infusion or laboratory environment.
- Uneven surfaces, stand/sit long periods of time, bending/stooping, or hard surfaces.
- Required to wear PPE.

Minimum Qualifications:

Age: 18 years of age

Education: High school diploma or equivalent.

Experience:

- Minimum of 1 year of experience in a related field OR industry-recognized training or education in a related field.
- Prior infusion experience preferred.

EEO Statement: [Company Name] is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. [Company Name] makes hiring decisions based solely on qualifications, merit, and business needs at the time.