



## Vendor/Grantee Training Opportunities

Live, virtual training sessions on how to use the Statewide Financial System (SFS) to perform grants management activities will be held in December. Training sessions will be recorded, and the recordings will be available for playback after the live sessions have been held.

Session Topics	Date & Time
Entering & submitting prequalification applications	December 5 from 10:00 a.m. – 12:00 p.m.
Searching for & responding to grant opportunities (bids)	December 12 from 10:00 a.m. – 12:00 p.m.
Approving grant contracts & submitting progress reports	December 19 from 10:00 a.m. – 11:30 a.m.
Entering & submitting grant claims	December 21 from 9:00 a.m. – 10:00 a.m.

WebEx details for each of the training sessions are available below:

### Session Topics: Entering & submitting prequalification applications.

<b>Date &amp; Time:</b>	December 5 from 10:00 a.m. – 12:00 p.m.
<b>WebEx Log In:</b>	<a href="https://meetny.webex.com/meetny/j.php?MTID=m1989f88b1f838e00d832522d51b50346">https://meetny.webex.com/meetny/j.php?MTID=m1989f88b1f838e00d832522d51b50346</a> Meeting Number: 169 904 0334 Password: Grants24
<b>Conf. Call:</b>	Join by phone: 518-549-0500 Access code: 169 904 0334 Phone Password: 47268725

### Session Topics: Searching for & responding to grant opportunities (bids).

<b>Date &amp; Time:</b>	December 12 from 10:00 a.m. – 12:00 p.m.
<b>WebEx Log In:</b>	<a href="https://meetny.webex.com/meetny/j.php?MTID=m0051e94faed7bf09a9515296140f8881">https://meetny.webex.com/meetny/j.php?MTID=m0051e94faed7bf09a9515296140f8881</a> Meeting Number: 169 897 5990 Password: Grants24
<b>Conf. Call:</b>	Join by phone: 518-549-0500 Access code: 169 897 5990 Phone Password: 47268725



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### Session Topics: Approving grant contracts & submitting progress reports.

<b>Date &amp; Time:</b>	December 19 from 10:00 a.m. – 11:30 a.m.
<b>WebEx Log In:</b>	<a href="https://meetny.webex.com/meetny/j.php?MTID=mc47264fdc743732d439d47dc39e47554">https://meetny.webex.com/meetny/j.php?MTID=mc47264fdc743732d439d47dc39e47554</a> Meeting Number: 169 699 5333 Password: Grants24
<b>Conf. Call:</b>	Join by phone: 518-549-0500 Access code: 169 699 5333 Phone Password: 47268725

### Session Topics: Entering & submitting grant claims.

<b>Date &amp; Time:</b>	December 21 from 9:00 a.m. – 10:00 a.m.
<b>WebEx Log In:</b>	<a href="https://meetny.webex.com/meetny/j.php?MTID=m8ab2d7c0a7efde722cb770be0064a20f">https://meetny.webex.com/meetny/j.php?MTID=m8ab2d7c0a7efde722cb770be0064a20f</a> Meeting Number: 169 966 0875 Password: Grants24
<b>Conf. Call:</b>	Join by phone: 518-549-0500 Access code: 169 966 0875 Phone Password: 47268725