

## **Guidelines: Fingerprinting - Farm Labor Contractors**

Labor Law Section 212-a(2) states that individuals must have a valid certificate of registration to act as a Farm Labor Contractor in the State of New York. A Farm Labor Contractor is an individual, firm, partnership, cooperative, association or corporation, who, for a fee, recruits, transports, supplies, hires or supervises farm or food processing workers on behalf of a third party.

Applicants for certificates must be fingerprinted as part of the application process.

- If you have never registered as a farm labor contractor in New York State, you must have your fingerprints scanned at a Morpho Trust USA location in New York State and include a copy of the receipt with your application. See *Fingerprint Instruction Sheet* (LS 121).
- If you were ever previously denied a certificate or permit, or had a certificate revoked or suspended, you must have your fingerprints scanned every year until informed otherwise.

For details, contact any of these Division of Labor Standards district offices:

**Albany District**  
State Office Campus  
Bldg. 12, Room 185A  
Albany, NY 12226  
(518) 457-2730

**Garden City District**  
400 Oak Street  
Suite 102  
Garden City, NY 11530  
(516) 794-8195

**New York City District**  
55 Hanson Place  
11<sup>th</sup> Floor  
Brooklyn, NY 11217  
(212) 775-3880

**White Plains District**  
120 Bloomingdale Road  
White Plains, NY 10605  
(914) 997-9521

**Buffalo District**  
295 Main Street  
Suite 914  
Buffalo, NY 14203  
(716) 847-7141

**Rochester District**  
276 Waring Road  
Room 104  
Rochester, NY 14609  
(585) 258-4550

**Syracuse District**  
333 East Washington Street  
Room 121  
Syracuse, NY 13202  
(315) 428-4057

**Bronx District**  
55 Hanson Place  
11<sup>th</sup> Floor  
Brooklyn, NY 11217  
(212) 775-3719