Division of Safety and Health
License and Certificate Unit
Harriman State Office Campus
Building 12, Room 161A
Albany, NY 12226
(518) 457-2735

Equipment Inventory

For Amusement Devices, Viewing Stands or Tents at Carnivals, Fairs and Amusement Parks

Instructions: List below all amusement devices, viewing stands or tents to be used in New York State. Each amusement device must be identified by name and identification number, and each viewing stand or tent by name and brief description of its intended use. In column 1, headed "Inventory Number", number each item in sequence (i.e., 1,2,3 etc.). Use additional forms if necessary, continuing the numerical sequence. These forms may be obtained from the License and Certificate Unit at the address shown above. The Equipment Inventory may be submitted on your own stationery if all necessary information is provided. The Equipment Inventory and the Location Notice must be received **at least fifteen working days** prior to the first use of an amusement device, viewing stand or tent in New York State.

Name or Organization or Person Filing this Notice | Permanent Address | Telephone No.

1. Inventory Number (No. Consecutively)	2. Trade Name of each item to be operated at a location listed on the Location Notice (e.g., "Roller Coaster", Ferris Wheel", etc.)	3. Identification No. or Description of each item listed in #2 (Mfr's Serial No., if any, or Brief Description of Type and/or Model)