

DOL Application

**Employer TWC and Online
Forms Navigation Guide
Version 1.4**

09/18/2017



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Revision History

Version	Date	Description	Author
1.0	3/21/17	Initial Draft	J. Hasan
1.1	3/30/17	Fixed typos	J. Hasan
1.2	4/4/17	Added screens for accessing TWC	J. Hasan
1.3	07/06/2017	Changed document title	K Prunier
1.4	09/18/2017	Updated Employer Navigation	K. Baker



Introduction

The purpose of this document is to provide guidance to users on basic navigation of DOL applications such as the Online Forms application and accessing Two Way Communication inbox.



Accessing the Online Forms Application

Since the application is secured, a login will be required to access any functionality within the system.

Employers: via Labor Online Services

1. Cut and past the web link <https://labor.ny.gov/ui/Authentication/index.shtm> in a Google Chrome browser window. This is the screen you should see.
2. Click Sign In

The screenshot shows the New York State Department of Labor website. The top navigation bar includes 'Services', 'News', 'Government', and 'Local'. Below this is a dark green header with 'Department of Labor' and various service categories. The main content area is titled 'Online Services for Employers'. On the left is a sidebar menu with items like 'Employer Overview', 'Registering for Unemployment Insurance', and 'Online Services Overview'. The main content area features an 'Important Notice' about electronic filing, a 'Sign In' button, and a 'Create Account' button. A red box labeled 'CLICK' has an arrow pointing to the 'Sign In' button. Below the 'Sign In' button, there is a section for 'Need assistance?' with contact information and a 'Mandated Electronic Filing' section with a 'Web File' option.



3. Enter your **username** and your **ny.gov** password
4. Click **Sign In**

Please login after reading the Acceptable Use Policy below
You have entered an invalid username or password.

NY.gov ID

Username:

Password:

Sign In

Forgot your **Username** or **Password** ?
[View ID, Terms of Service](#)

[Help, Assistance & Contact Information](#)

ACCEPTABLE USE POLICY FOR USERS OF NY.gov

The application uses the New York State (hereinafter State) Central Directory Service of the NY.gov for authentication and authorization. In addition to any obligations arising under acceptable use policies or terms of service implemented by Member Participating Organizations, logging into this application indicates your agreement to abide by the following:

1. You shall use this application only for purposes directly related to the conduct of official business with the State or its agencies and the application shall not be used for nonpublic purposes including, but not limited to, the pursuit of personal activities, the mass distribution of unsolicited messages ("spamming"), and the promotion of commercial ventures or religious or political causes.
2. You are responsible for acquiring and safeguarding your own user ID and password used to access this application.
3. You shall be responsible for any activity attributable to the use of your account whether by you or any other person.
4. You shall not engage in activities that may cause interference with or disruption to any network, information service, equipment or user thereof.
5. You shall comply with all applicable confidentiality and security requirements as set forth in any applicable acceptable use policies or terms of service implemented through this application directly or by Member Participating Organizations, and shall not seek information on other users or attempt to obtain access to, copy, or modify other users' files without express permission.
6. You shall not violate the rights of any person or entity protected by copyright, trade secret, patent, or other similar laws or regulations.
7. You shall not use this application for any fraudulent or illegal purpose, including, but not limited to, the transmission of obscene or harassing materials.
8. You must report any abuse or misuse of this application to ITS and you shall cooperate fully in any investigation into any such abuse or misuse, and
9. You understand and agree that the State reserves the right to review, amend, or modify this Acceptable Use Policy or other related policies and



5. After a successful log in, you will see the screen below

The screenshot shows the Department of Labor's Unemployment Insurance portal. At the top, there is a teal header with the text "Department of Labor" on the left and "Employer information | FAQs | Logout" on the right. Below the header, the main content area is titled "Unemployment Insurance" and features a small image of two business professionals. The interface is organized into several sections:

- CURRENT SESSION:** Located in the top-left sidebar, it displays the user's login details: "Currently Logged in As: Tester-QMC, YELLOWSTONE, 601103399, 5055209, Role: Master Administrator".
- Perform Work For My Company:** A teal-bordered box containing a list of links: "View My UI Information", "View My Messages", "NYS 45", "Wage Reporting Upload", "NYS-1 Coupon", and "Report a Change of Address".
- Manage Employees:** A teal-bordered box containing a list of links: "Add/Edit/Remove Employee" and "Add/Remove Master Administrator".
- Representative Access:** A teal-bordered box containing a link: "Add/Revoke Representative Power of Attorney".
- Manage My Account:** A teal-bordered box containing a list of links: "Edit My Personal Information", "Change My Password", "Disable online account", and "Lock online account".
- News:** Located in the top-right sidebar, it contains a news item: "The New York State Department of Taxation and Finance has mandated the electronic filing of the Quarterly Combined Withholding Tax, Wage Reporting and Unemployment Insurance Return, form NYS-45 for returns due on or after April 30, 2015." Below this is a "Shared Work" link.
- FAQs:** A section in the bottom-right sidebar, currently empty.



6. From this Screen Click **View My UI Information**

Department of Labor | Employer information | FAQs | Logout

Unemployment Insurance

CURRENT SESSION
Currently Logged In As:
Tester-QMC
YELLOWSTONE
601103399
5055209
Role: Master Administrator

Perform Work For My Company

- ▶ **View My UI Information**
- ▶ [View My Messages](#)
- ▶ [NYS 45](#)
- ▶ [Wage Reporting Upload](#)
- ▶ [NYS-1 Coupon](#)
- ▶ [Report a Change of Address](#)

Manage Employees

- ▶ [Add/Edit/Remove Employee](#)
- ▶ [Add/Remove Master Administrator](#)

Representative Access

- ▶ [Add/Revoke Representative Power of Attorney](#)

Manage My Account

- ▶ [Edit My Personal Information](#)
- ▶ [Change My Password](#)
- ▶ [Disable online account](#)
- ▶ [Lock online account](#)

News

- ▶ The New York State Department of Taxation and Finance has mandated the electronic filing of the Quarterly Combined Withholding Tax, Wage Reporting and Unemployment Insurance Return, form NYS-45 for returns due on or after April 30, 2015.
- ▶ Shared Work

FAQs



7. The **Employer Information** screen will be displayed

The screenshot shows the 'Unemployment Insurance Employer Information' page. At the top, there is a navigation bar with 'Services', 'News', 'Government', and 'Local'. Below this is a red header with the New York State Department of Labor logo and the title 'Unemployment Insurance Employer Information'. A left sidebar contains various menu items like 'Employer Summary', 'UI Rate History', and 'Forms'. The main content area displays the following information:

Employer Summary

Employer Registration Number: 50-55209 7
 Legal Name: YELLOWSTONE

Name

Legal Name: YELLOWSTONE
FEIN: 60-1103399
Trade Name:

Account Status

Liability Date: 2Q 2012
Inactivation Date:
Account Status: Active

Business Entity

Employer Type: Limited Liability Corporation

Current UI Rate

Rate Year: 2017
UI Rate: 1.325 % Use this rate to calculate the amount to enter on line 4 of the NYS-45 Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return.
Re-Employment Service Fund (RSF): 0.075 % Use this rate to calculate the amount to enter on line 5 of the NYS-45 Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return.
Effective Date: 01/01/2017

Account Information

Total Outstanding Liabilities: \$ 14.16

Click on the amount to view liability details and payment instructions

UI Amounts Due With Interest To Date: \$ 14.16

At the bottom, there is a dark navigation bar with 'Agencies', 'App Directory', 'Counties', 'Events', and 'Programs'. A 'Services' link is also present near the New York State logo.



8. Click Department of Labor Online Forms

The screenshot shows the New York State Department of Labor website. The main heading is "Unemployment Insurance Employer Information". The left sidebar contains a list of links, with "Department of Labor Online Forms" highlighted in a red box. A red arrow points from a box labeled "CLICK" to this link. The main content area displays employer information for "YELLOWSTONE", including registration number, legal name, FEIN, trade name, liability date, inactivation date, account status, business entity, employer type, current UI rate, and account information. The bottom navigation bar includes links for Agencies, App Directory, Counties, Events, Programs, and Services.

CLICK

New York State Department of Labor

Unemployment Insurance Employer Information

Home

Employer Summary

Employer Summary

Employer Registration Number: 50-55209 7
Legal Name: YELLOWSTONE

Name

Legal Name: YELLOWSTONE
FEIN: 60-1103399
Trade Name:

Account Status

Liability Date: 2Q 2012
Inactivation Date:
Account Status: Active

Business Entity

Employer Type: Limited Liability Corporation

Current UI Rate

Rate Year: 2017
UI Rate: 1.325 %
Re-Employment Service Fund (RSF): 0.075 %
Effective Date: 01/01/2017

Use this rate to calculate the amount to enter on line 4 of the NYS-45 Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return.
Use this rate to calculate the amount to enter on line 5 of the NYS-45 Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return.

Account Information

Total Outstanding Liabilities: \$ 14.16

Click on the amount to view liability details and payment instructions

UI Amounts Due With Interest To Date: \$ 14.16

Agencies App Directory Counties Events Programs
Services



9. The My Online Forms screen will be displayed

Department of Labor Messages YELLOWSTONE Traducir Sign Out

Employer Summary > Online Forms

My Online Forms

Instructions

- Most online forms will be automatically assigned to you
- To add an Online Form that is not automatically assigned to you [CLICK HERE](#)

Pending Forms

Form Name	Assigned Date	Action
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 21, 2017 9:48 AM	Open Form

Completed Forms

Form Name	Submitted Date	Action
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 11:39 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 11:32 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 11:04 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:56 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:50 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:43 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:31 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:26 AM	View Documents

Cancelled Forms

Form Name	Cancelled Date
No data available in table	



Add New Form

1. To add a new form, click the link in the instructions section on the **My Online Forms** page

Department of Labor Messages YELLOWSTONE Traducir Sign Out

Employer Summary > Online Forms

My Online Forms

CLICK

Instructions

- Most online forms will be automatically assigned to you
- To add an Online Form that is not automatically assigned to you [CLICK HERE](#)

Pending Forms

Form Name	Assigned Date	Action
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 21, 2017 9:48 AM	Open Form

Completed Forms

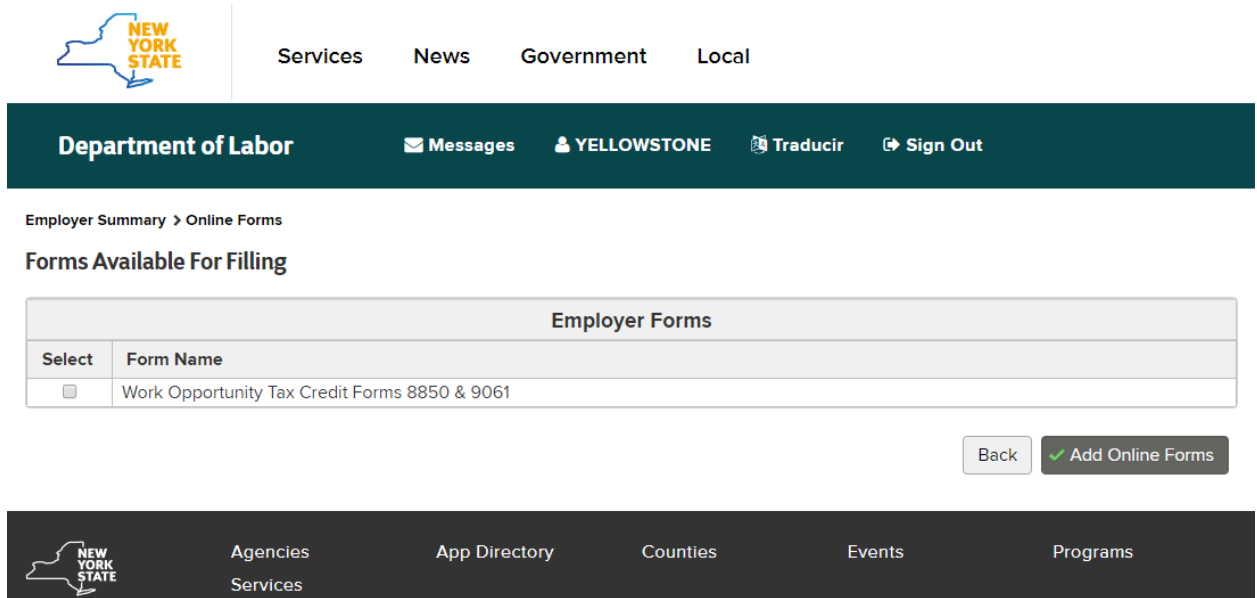
Form Name	Submitted Date	Action
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 11:39 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 11:32 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 11:04 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:56 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:50 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:43 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:31 AM	View Documents
Work Opportunity Tax Credit Forms 8850 & 9061	Mar 20, 2017 10:26 AM	View Documents

Cancelled Forms

Form Name	Cancelled Date
No data available in table	



2. The **Forms Available For Filing** screen will be displayed



The screenshot shows the New York State Department of Labor website. At the top left is the New York State logo. A navigation bar contains links for Services, News, Government, and Local. Below this is a dark teal header with 'Department of Labor' and links for Messages, YELLOWSTONE, Traducir, and Sign Out. The main content area shows 'Employer Summary > Online Forms' and the title 'Forms Available For Filing'. A table titled 'Employer Forms' has two columns: 'Select' and 'Form Name'. One row is visible with a checkbox and the text 'Work Opportunity Tax Credit Forms 8850 & 9061'. At the bottom right of the table are 'Back' and 'Add Online Forms' buttons. A dark grey footer contains the New York State logo and links for Agencies Services, App Directory, Counties, Events, and Programs.

Employer Forms	
Select	Form Name
<input type="checkbox"/>	Work Opportunity Tax Credit Forms 8850 & 9061



3. Select the form to be added, then click **Add Online Forms**

The screenshot shows the New York State Department of Labor website. At the top, there is a navigation bar with the New York State logo and links for Services, News, Government, and Local. Below this is a dark green header with 'Department of Labor' and links for Messages, YELLOWSTONE, Traducir, and Sign Out. The main content area is titled 'Employer Summary > Online Forms' and 'Forms Available For Filling'. A table titled 'Employer Forms' has two columns: 'Select' and 'Form Name'. The first row contains a checkbox and the text 'Work Opportunity Tax Credit Forms 8850 & 9061'. A red box labeled 'Select' points to the checkbox. Below the table are two buttons: 'Back' and 'Add Online Forms'. A red box labeled 'CLICK' points to the 'Add Online Forms' button. At the bottom, there is a dark grey footer with the New York State logo and links for Agencies Services, App Directory, Counties, Events, and Programs.

Select	Form Name
<input type="checkbox"/>	Work Opportunity Tax Credit Forms 8850 & 9061

Back Add Online Forms



Accessing the Two Way Communication Application

Since the application is secured, a login will be required to access any functionality within the system.

Employers: via Labor Online Services

1. Cut and past the web link <https://labor.ny.gov/ui/Authentication/index.shtm> in a Google Chrome browser window. This is the screen you should see.
2. Click Sign In

The screenshot shows the New York State Department of Labor website. The top navigation bar includes 'Services', 'News', 'Government', and 'Local'. Below this is a dark blue header with 'Department of Labor' and various service links. The main content area is titled 'Online Services for Employers'. A red box labeled 'CLICK' has an arrow pointing to the 'Sign In' button in the 'NY.GOV ID' section. Other visible elements include a 'Create Account' button, a 'Features' list, and a 'Mandated Electronic Filing' section.



3. Enter your **username** and your **ny.gov password**
4. Click **Sign In**

Please login after reading the Acceptable Use Policy below
 You have entered an invalid username or password.

NY.gov ID

Username:

Password:

Sign In

Forgot your **Username** or **Password** ?
[View All Terms of Service](#)

[Help, Assistance & Contact Information](#)

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2. You are responsible for acquiring and safeguarding your own user ID and password used to access this application.
3. You shall be responsible for any activity attributable to the use of your account whether by you or any other person.
4. You shall not engage in activities that may cause interference with or disruption to any network, information service, equipment or user thereof.
5. You shall comply with all applicable confidentiality and security requirements as set forth in any applicable acceptable use policies or terms of service implemented through this application directly or by Member Participating Organizations, and shall not seek information on other users or attempt to obtain access to, copy, or modify other users' files without express permission.
6. You shall not violate the rights of any person or entity protected by copyright, trade secret, patent, or other similar laws or regulations.
7. You shall not use this application for any fraudulent or illegal purpose, including, but not limited to, the transmission of obscene or harassing materials.
8. You must report any abuse or misuse of this application to ITS and you shall cooperate fully in any investigation into any such abuse or misuse, and
9. You understand and agree that the State reserves the right to revise, amend, or modify this Acceptable Use Policy or other related policies and



5. After a successful log in, you will see the screen below

The screenshot displays the Department of Labor's Unemployment Insurance portal. At the top, a teal header contains the text "Department of Labor" on the left and "Employer information | FAQs | Logout" on the right. Below the header, the page is divided into several sections. On the left, a grey sidebar titled "CURRENT SESSION" shows the user's login details: "Currently Logged In As: Tester-QMC, YELLOWSTONE, 601103399, 5055209, Role: Master Administrator". The main content area is titled "Unemployment Insurance" and features a small image of two business professionals. Below the title, there are four columns of links: "Perform Work For My Company" (including View My UI Information, View My Messages, NYS 45, Wage Reporting Upload, NYS-1 Coupon, and Report a Change of Address), "Manage Employees" (including Add/Edit/Remove Employee and Add/Remove Master Administrator), "Representative Access" (including Add/Revoke Representative Power of Attorney), and "Manage My Account" (including Edit My Personal Information, Change My Password, Disable online account, and Lock online account). On the right side, a grey sidebar titled "News" contains a news item about the New York State Department of Taxation and Finance mandating electronic filing of the Quarterly Combined Withholding Tax, Wage Reporting and Unemployment Insurance Return, form NYS-45 for returns due on or after April 30, 2015, and a "Shared Work" link. Below the news section is an "FAQs" section with a search box.



6. From this Screen Click **View My Messages**

Department of Labor Employer information | FAQs | Logout

Unemployment Insurance

Perform Work For My Company

- ▶ [View My UI Information](#)
- ▶ [View My Messages](#)
- ▶ [NYS-45](#)
- ▶ [Wage Reporting Upload](#)
- ▶ [NYS-1 Coupon](#)
- ▶ [Report a Change of Address](#)

Manage Employees

- ▶ [Add/Edit/Remove Employee](#)
- ▶ [Add/Remove Master Administrator](#)

Representative Access

- ▶ [Add/Revoke Representative Power of Attorney](#)

Manage My Account

- ▶ [Edit My Personal Information](#)
- ▶ [Change My Password](#)
- ▶ [Disable online account](#)
- ▶ [Lock online account](#)

News

- ▶ The New York State Department of Taxation and Finance has mandated the electronic filing of the Quarterly Combined Withholding Tax, Wage Reporting and Unemployment Insurance Return, form NYS-45 for returns due on or after April 30, 2015.
- ▶ Shared Work

FAQs

CURRENT SESSION

Currently Logged In As:
Tester-QMC
YELLOWSTONE
601103399
5055209
Role: Master Administrator

CLICK



7. The **Message Inbox** screen will be displayed

The screenshot shows the 'Secure Message Center' interface. At the top, there is a dark green header with the New York State Department of Labor logo and the text 'Secure Message Center'. A search bar labeled 'Search Labor' is on the right. Below the header, a breadcrumb trail reads 'Home > Secure Message Center > Message Inbox'. The main content area is titled 'Message Inbox' and contains a date range selector with '10/06/2016' and '04/04/2017'. Below this is a search bar and a 'Delete' button. A table header shows columns for 'Subject', 'Regarding', 'From', and 'Date'. The table body is empty, displaying 'No Messages available' and 'Showing 0 to 0 of 0 records'. Navigation links for 'First', 'Previous', 'Next', and 'Last' are at the bottom right of the table area.



Navigation to the Two Way Communication Application and Online Forms Application

Navigating from Online forms to Two Way Communication

1. Click the Messages icon at the top of the **My Online Forms** page

CLICK

The screenshot shows the New York State Department of Labor website. At the top, there is a navigation bar with links for Services, News, Government, and Local. Below this is a dark green header with the Department of Labor logo and a Messages icon. A red box highlights the Messages icon, and a red arrow points from a 'CLICK' label to it. Below the header, the page content includes a breadcrumb trail 'Employer Summary > Online Forms', a 'My Online Forms' section, and three tables: 'Instructions', 'Pending Forms', and 'Completed Forms'. The 'Pending Forms' table lists three entries for 'Work Opportunity Tax Credit Forms 8850 & 9061' with assigned dates and 'Continue' or 'Open Form' links. The 'Completed Forms' and 'Cancelled Forms' tables are currently empty.

Department of Labor

Messages Traducir Sign Out

Employer Summary > Online Forms

My Online Forms

Instructions

- Most online forms will be automatically assigned to you
- To add an Online Form that is not automatically assigned to you [CLICK HERE](#)

Pending Forms

Form Name	Assigned Date	Due Date	Action
Work Opportunity Tax Credit Forms 8850 & 9061	Jul 07, 2017 11:24 AM		Continue
Work Opportunity Tax Credit Forms 8850 & 9061	Jun 26, 2017 8:55 AM		Open Form
Work Opportunity Tax Credit Forms 8850 & 9061	Jun 21, 2017 2:23 PM		Open Form

Completed Forms


Form Name	Submitted Date	Action
No data available in table		

Cancelled Forms

Form Name	Cancelled Date
No data available in table	



2. The **Message Inbox** screen will be displayed



Services News Government Local

NEW YORK STATE OF OPPORTUNITY Department of Labor Secure Message Center TestBMAOne TWC Translate Search Labor

Home > Secure Message Center > Message Inbox

Message Inbox

Select Date Range [?]

03/22/2017 09/18/2017

Search

Compose New Delete

<input type="checkbox"/>	!		Subject	Regarding	From	Date
<input type="checkbox"/>	!		Entitlement fact finding / unreported earnings > DBTwo	SHENANDOAH	Department of Labor	08/24/2017 11:04 AM
<input type="checkbox"/>	!		Employer hearing request	SHENANDOAH	Department of Labor	08/08/2017 08:51 AM
<input type="checkbox"/>	!		Benefit Fact Finding for cash wage, EUC lookback, banking, and other cases > test	SHENANDOAH	Department of Labor	07/21/2017 08:07 AM
<input type="checkbox"/>			Navigational Issues	SHENANDOAH	Department of Labor	07/21/2017 08:06 AM
<input type="checkbox"/>			Employer Plan Applications > new test	SHENANDOAH	Department of Labor	07/21/2017 08:05 AM
<input type="checkbox"/>			What is a voluntary contribution and How would it affect my tax rate?	SHENANDOAH	Department of Labor	07/21/2017 08:05 AM
<input type="checkbox"/>	!		Entitlement fact finding / unreported earnings > ERNST720-1	SHENANDOAH	Department of Labor	07/20/2017 05:05 PM
<input type="checkbox"/>			Shared Work Certifications	SHENANDOAH	Department of Labor	07/20/2017 11:16 AM
<input type="checkbox"/>			What is a voluntary contribution and How would it affect my tax rate?	SHENANDOAH	Department of Labor	07/20/2017 11:14 AM
<input type="checkbox"/>			What Professions are covered or excluded under the Unemployment Insurance Law?	SHENANDOAH	Department of Labor	07/20/2017 11:11 AM

Showing 1 to 10 of 44 records First Previous 1 2 3 4 5 Next Last



Navigating from Two Way Communication to Online forms

1. Select My Online Forms from the drop down.

Home > Secure Message Center > Message Inbox

Message Inbox

- Message Inbox
- Compose New
- Sent Messages
- Deleted Messages
- My Online Forms**


			Regarding	From	Date
<input type="checkbox"/>	!	Entitlement fact finding / unreported earnings > DBTwo	SHENANDOAH	Department of Labor	08/24/2017 11:04 AM
<input type="checkbox"/>	!	Employer hearing request	SHENANDOAH	Department of Labor	08/08/2017 08:51 AM
<input type="checkbox"/>	!	Benefit Fact Finding for cash wage, EUC lookback, banking, and other cases > test	SHENANDOAH	Department of Labor	07/21/2017 08:07 AM
<input type="checkbox"/>		Navigational Issues	SHENANDOAH	Department of Labor	07/21/2017 08:06 AM
<input type="checkbox"/>		Employer Plan Applications > new test	SHENANDOAH	Department of Labor	07/21/2017 08:05 AM
<input type="checkbox"/>		What is a voluntary contribution and How would it affect my tax rate?	SHENANDOAH	Department of Labor	07/21/2017 08:05 AM
<input type="checkbox"/>	!	Entitlement fact finding / unreported earnings > ERNST720-1	SHENANDOAH	Department of Labor	07/20/2017 05:05 PM
<input type="checkbox"/>		Shared Work Certifications	SHENANDOAH	Department of Labor	07/20/2017 11:16 AM
<input type="checkbox"/>		What is a voluntary contribution and How would it affect my tax rate?	SHENANDOAH	Department of Labor	07/20/2017 11:14 AM
<input type="checkbox"/>		What Professions are covered or excluded under the Unemployment Insurance Law?	SHENANDOAH	Department of Labor	07/20/2017 11:11 AM

Showing 1 to 10 of 44 records

First Previous 1 2 3 4 5 Next Last



2. The My Online Forms screen will be displayed



Services News Government Local

Department of Labor Messages Traducir Sign Out

Employer Summary > Online Forms

My Online Forms

Instructions

- Most online forms will be automatically assigned to you
- To add an Online Form that is not automatically assigned to you [CLICK HERE](#)

Pending Forms

Form Name	Assigned Date	Due Date	Action
Work Opportunity Tax Credit Forms 8850 & 9061	Jul 07, 2017 11:24 AM		Continue
Work Opportunity Tax Credit Forms 8850 & 9061	Jun 26, 2017 8:55 AM		Open Form
Work Opportunity Tax Credit Forms 8850 & 9061	Jun 21, 2017 2:23 PM		Open Form

Completed Forms

Form Name	Submitted Date	Action
No data available in table		

Cancelled Forms

Form Name	Cancelled Date
No data available in table	

