Draft minutes of the NYS Elevator Safety and Standards Advisory Board

meeting on Tuesday, January 23, 2024, commencing at 10:01 a.m. and held by videoconference at:

* **WA Harriman Campus** **Building 12, First Floor, Rooms D&E** **Albany, New York 12226**
* **199 Church Street 3rd Floor Conference Room New York, New York 10007**

**Board Members (meeting location):**

Randall Pawlik (Remotely) Susan McGee (Albany)

Kelly Fuller (Albany) Jerald Pittman (Albany)

Jim Hagerty (Albany) Mark Gregorio (NYC)

Patrick Tenneriello (NYC) Charanjeet Singh, PE (NYC)

Hiren “Harry” Vyas (NYC) Michael Halpin (NYC)

**NYSDOL Staff:** Vincent Rapacciuolo Safety and Health Program Manager 2, Chek Beng Ng,  
Professional Engineer 2 (Industrial), Matthew Robinson-Loffler Deputy Director of the Division of Safety and Health

**Agenda Item 1 Welcome:**

Vincent Rapacciuolo welcomed all to the second meeting of the NYS Elevator Safety and Standards Advisory Board, and announced some ground rules for the meeting: those joining by zoom will be muted; there will be public testimony under Item 7; members are joining from Albany and New York City (NYC) and remotely; the meeting is an open meeting and will be posted to the Department of Labors’ website.

**Agenda Item 2 Minutes:**

Draft minutes for the January 17, 2023, meeting were presented to the Board. Jim Hagerty made a motion to accept. Mark Gregorio seconded the motion. A voice vote was taken. Motion passed unanimously.

**Agenda Item 3 Current Status of the Elevator Licensing Program:**

Vincent Rapacciuolo gave a presentation on licenses issued in the first two years of the program. Check Beng NG presented documents on the Continuing Education Approval Program. Board discussion with NYSDOL followed.

**Agenda Item 4 Powers and Authority of the Elevator Safety and Standards Advisory Board:**

Vincent Rapacciuolo gave a presentation on the authority of the Board, followed by a discussion by the Board.

**Agenda Item 5 Election of Chairperson:**

After a brief introduction of the item, Jim Hagerty made a motion to elect Michael Halpin as Chairman of the Elevator Safety and Standards Advisory Board. Mark Gregorio seconded the motion. A roll call vote was called. The motion passed unanimously.

**Agenda Item 6 Examinations:**

A discussion was had on the role of the Board in creating examinations. The topic will be discussed again at future meetings.

**Agenda Item 7 Public Comments:**

Daniel Winslow of ATIS Elevator Inspections addressed the Board regarding process to revoke licenses, right to work in various municipalities, enforcement, and a database of mechanics.

Dan Miller of New York State Office of General Services (NYSOGC) addressed the Board regarding permit review of elevator applications, and enforcement.

**Agenda Item 8 Future Meetings:**

Board members discussed future meetings. Mark Gregorio moved that the Board meet quarterly for the rest of the year, and that at least one meeting per year be in a single location or we would meet sooner if action of the Board is needed and cannot wait until the next quarter. Harry Vyas seconded the motion. A roll call vote was called. The motion passed unanimously.

**Agenda Item 9 Other Business:**

Board discussed future action. Matt Robinson-Loffler introduced himself and spoke about NYSDOLs efforts to improve the elevator license application process. Jim Hagerty made a motion to adjourn the meeting. Kelly Fuller seconded the motion. A voice vote was taken. Motion passed unanimously.