



**Please do not write in this space**

Cross Check Clear     Cross Check Issue

Approved     Disapproved

Reason (if Disapproved):

Bates #

Lic. #

Check #

Exp. Date:

## Application for a Mold Assessment Contractor License

**Note:** Application for Mold Assessment Contractor no longer includes an individual license to work as a Mold Assessor. Individuals wishing to apply for or maintain their individual Mold Assessor license must complete form [SH128](#).

**Apply Online:** You can now apply for this license using the Management System for Protecting Workers' Rights (MPWR). This completely online system speeds up the application process and makes information about applications readily available. Using MPWR, an applicant can:

- Submit their information, upload the required documentation, and pay online in one easy step.
- Receive real-time updates about the status or issues with respect to their application when they opt-in to receive electronic communications.
- Select their preferred language.

To apply online, go to <https://dol.ny.gov/mpwr> and login with your *personal ny.gov* account and if this is your first time applying online, click on "New Request" and select the application you want. If you do not have a *personal ny.gov* account select the option to "Create Account." If you experience problems creating the NY.Gov ID account, or if you are unable to sign into your NY.Gov ID account, please call 1-800-833-3000 for assistance.

**Apply on Paper:** Use this paper form to apply for your business's Mold Assessment Contractor License. The authority to collect this information is found in the New York State (NYS) Labor Law. This information will be maintained and used to process the application you are filing with the Division of Safety and Health, License and Certificate Unit. Failure to provide this information may result in our inability to process your application.

**Note:** By signing this form, you are granting permission to the commissioner of Labor to provide access to your Unemployment Insurance benefit file. *Please see page 3 of this form for how to submit your application, fees and required documents.*

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**Type of License you are applying for:** (check one)

- Initial Mold Assessment Contractor License (\$150 non-refundable application fee)  
 Renewal Mold Assessment Contractor License, License number: \_\_\_\_\_  
(\$150 non-refundable application fee)

### Business Information

Business Legal Name: (Must match Department of State Registration)

Do you operate under a Doing Business As (DBA)?     Yes     No    If "YES", you must submit a copy of your Certificate of Doing Business Under Assumed Name (DBA) for each County in which you do business.

Type of Business Organization:     Sole Proprietorship     Limited Liability Corporation     Corporation  
 Limited Liability Partnership     Partnership     Government

FEIN: \_\_\_\_\_ Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Business Physical Location**

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Business Mailing Address** (if different)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Designated Assessor:** All businesses must employ a licensed Mold Assessor. Provide the name and DMV ID number of the licensed Mold Assessor employed by your business.

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

Individual Mold Assessor License Number (If Currently Licensed): \_\_\_\_\_

DMV ID Number: \_\_\_\_\_

**Certification of Child Support Obligations (Not required for Corporations or LLCs)**

Are you under an obligation to pay child support?  Yes  No

If you answered Yes, complete items 1 - 4.

- 1. I am making payments in accordance with a plan agreed upon by the parties.  Yes  No
- 2. I am four months or more behind in the payment of child support.  Yes  No
- 3. My child support obligation is the subject of a pending court proceeding.  Yes  No
- 4. I am receiving public assistance or supplemental security income.  Yes  No

**Note:** If you are four months or more behind in child support or have failed to comply with a summons, subpoena or warrant relating to a paternity or child support proceeding, you may be subject to suspension of your business, professional and/or driver licenses.

**Acknowledgement**

This statement must be signed by the applicant or a representative of the applicant who is authorized to sign on behalf of the company or organization named in this application.

- I swear the information on this form is correct to the best of my knowledge.
- I am aware there are penalties for making false statements.
- I understand that this application is subject to verification
  - I agree to provide any additional documentation as needed.
- I understand outside sources may be contacted to verify information contained in this application. I give permission to the outside sources for the disclosure of any information needed to process this application.
- I swear that each person supervised by me will have his or her own valid Mold Assessor License to work on any mold assessment project when their duties involve the assessment of property for mold.
- I swear that I will comply with the requirements of Article 32 of the New York State Labor Law.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print/Type Name: \_\_\_\_\_ Title: \_\_\_\_\_

## How to Submit Your Mold Assessment Contractor License

**Online Application:** To apply online, go to <https://dol.ny.gov/mpwr> and login with your *personal ny.gov* account and if this is your first time applying online, click on “New Request” and select the application you want. If you do not have a *personal ny.gov* account select the option to “Create Account.” **If you experience problems creating the NY.Gov ID account, or if you are unable to sign into your NY.Gov ID account, please call 1-800-833-3000 for assistance.**

**Paper Application:** To apply using the paper form, please complete and sign this form with black ink. Please type or print clearly.

**Fee:** You must include with your application a \$150.00 non-refundable application fee. Make your check or money order payable to the: “Commissioner of Labor.” Do not send cash.

**Required Documents:** For a Mold Assessment Contractor License, include

Proof of Business Legal Name

- Proof of Business Legal Name from the government entity it was registered with (not required for Sole Proprietor or Partnership organizations).
- A copy of your DBA for each County in which you do business (if applicable).

Copies of your proofs of insurance:

- Workers’ Compensation Insurance coverage: Submit a copy of one of the following forms: C-105.2, U26.3, SI-12, SI-105.2P, SIG-105.2, CE-200.
- Disability and Paid Family Leave Benefits Insurance coverage: Submit a copy of one of the following forms: DB-120.1, DB-155, CE-200. If you have any questions visit the New York State Workers’ Compensation Insurance Board website at [www.wcb.ny.gov](http://www.wcb.ny.gov).
- Liability insurance coverage, you must submit proof that you have \$50,000 minimum Occurrence Coverage in liability insurance for claims resulting from your licensed activities and operations (Acord 25 Form). Include NYS DOL, State Office Campus, Building 12 Room 161A, Albany NY 12226 listed as a Certificate Holder. See New York State Labor Law Article 32, and § 932 (3) (d) for more information.

**Send to:** Mail the original, signed application to New York State Department of Labor, Division of Safety and Health, License and Certificate Unit, State Office Campus, Building 12, Room 161A, Albany, NY 12226.  
(Keep a copy for your records)

**For more information,** visit: <https://dol.ny.gov/mold-program>