

Application For Approval of Plans Hoistways and Hoistway Gates or Doors

Enter Plan Number of any plans previously examined by the Department of Labor for this project: _____

1. Municipality _____ County _____
Street and Number _____
2. Owner _____ Address _____
3. Hoistway constructor _____ Address _____
4. Estimated cost of hoistway _____ Number of stories of building _____
5. When was building erected _____ Installation to an addition _____
Addition erected when _____
6. New hoistway _____ Existing _____
Alterations _____ For alternations give details on separate sheet _____
7. New elevator _____ Alteration _____
Date of original installation _____ Present certificate number _____
8. Does elevator serve a mercantile establishment _____
Factory building _____ Other _____
9. Number of employees:
Factory _____ Mercantile _____
Other _____ Passageway under car _____
10. Elevator:
Freight _____ Passenger _____
Combination _____ Sidewalk _____
Dumbwaiter _____ Escalator _____
11. Control:
Automatic pushbutton _____
Constant pressure pushbutton:
in car only _____ at landings and in car _____
Inching Buttons _____
12. Control:
Switch _____ Hand cable _____
Lever _____ Wheel _____
Self-centering _____ Self-locking _____
Zone Control _____

Hoistway

13. Location _____
State location of hoistway by points of compass and the building number of name _____
14. Fireproof enclosure _____ Material _____
Minimum thickness _____ Extends to _____
15. Non-fireproof enclosure _____ Material _____
Height:
Floor to ceiling landing sides _____ Above floor other sides _____
16. Hoistway roof:
Material _____ Thickness _____
Metal fram skylight 1/10 area of shaft _____
17. Exterior fireproof window 1/10 area of shaft _____
Above platform _____ Immediately below platform _____
18. Any ledges _____ How guarded _____
Any recesses _____ How guarded _____
19. Penthouse _____ Minimum headroom _____
Height entrance above building roof _____ Access from roof _____
20. Access to penthouse from floor of building _____
Height floor to entrance _____ By iron stairs or ladder _____
21. Angle of iron stairs or ladder less than 60° from horizontal _____
Equipped with handrail 3'6" high _____
22. Machineroom _____
Enclosure:
Height _____ Material _____
Locked door _____
23. Electric light in penthouse or machine room _____
Switch near entrance _____ Electric light at all hoistway landings _____
24. Size of hoistway _____ Non-slip threshold 18" wide from hoistway line _____
Across entire width _____
25. Distance lowest landing to bottom of pit _____ Adjacent hoistways _____
Partition between _____ Height _____

Hoistway Gates

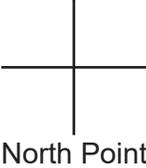
26. Hinged _____ Vertical slide _____
27. Manually operated _____ Power Driven _____
Self-closing by action of car _____ Full Automatic _____
28. Contact _____ Interlock _____
Made by _____
29. Emerg. release for contact or interlock _____ Type Designation _____
Made by _____
30. Locks on gates all floors _____ Openable by key floor side _____
Key box at bottom landing _____
31. Height of gates _____ Spacing between slats 2" or less _____
Underclearance when down _____
32. Gates all landings _____ Distance inside of gate to hoistway line _____
Gate c'w'ts guarded _____

Hoistway Doors

33. Fire doors _____ Type Designation _____
Made by _____
34. Hinged (specify floors) _____ Vertical slide (specify floors) _____
Horizontal slide (specify floors) _____ Bi-parting (Specify floors) _____
35. Manually operated _____ Power driven _____
Self-closing by action of car _____ Full automatic _____
36. Contact _____ Interlock _____
Type Designation _____ Made by _____
37. Stationary cam _____ Retiring cam _____
38. Emergency release for contact or interlock _____
Type Designation _____ Made by _____
39. Locks on doors and floors _____ Openable by key floor side _____
Key box at bottom landing _____
40. Doors all landings _____ Distance inside of door to hoistway line _____
Door c'w'ts guarded _____

Automatic Trap Doors

41. Automatic trap doors _____ Floors _____
42. Standard railing _____ Distance to hoistway _____
All floors _____
43. Draw plot plan, designating building by letter, or name and show location of hoistway



North Point

44. Signature of applicant _____
45. Title _____
46. Name of firm _____ 47. Address _____
48. Telephone number _____

Office Use Only

49. Inspect on _____ By _____
_____ By _____
50. Found in compliance with Code Rules and Labor Law requirements on _____
By _____

Labor Law - Definitions

Sec. 2-9 "Factory" includes a mill, workshop or other manufacturing establishment where one or more persons are employed at manufacturing . . . and includes all buildings, sheds, structures or other places used for or in connection therewith except (a) dry dock plants engaged in making repairs to ships, and (b) power houses, generating plants and other structures owned or operated by a public service corporation other than construction or repair shops, subject to the jurisdiction of the public service commission"

Sec 2-11. "Mercantile establishment" means a place where one or more persons are employed in which goods, wares, or merchandise are offered for sale and includes a building, shed or structure, or any part thereof occupied in connection with such establishment. . . ."

INSTRUCTIONS

1. **FILING REQUIREMENTS.** Filing of plans and specifications is required for new or altered hoistways, hoistway doors, and hoistway gates in buildings used as factories or mercantile establishments except for buildings located in the City of New York.

2. **ARCHITECT'S SEAL AND SIGNATURE.** The seal and signature of a New York state Registered Architect or Professional Engineer are required on plans and specifications when such plans and specifications cover a new hoistway, or hoistway gates or doors in an existing building.

Return THREE copies of this application and three sets of signed and sealed plans to the address shown on front

(Use additional 8 ½ x 11 sheets, if necessary)