

Governor Kathy Hochul presents the 24th Annual



Dr. King

CAREER FAIR

APRIL 10, 2024 | 11 AM - 3 PM

EMPIRE STATE PLAZA CONVENTION CENTER

WE ARE YOUR DOL



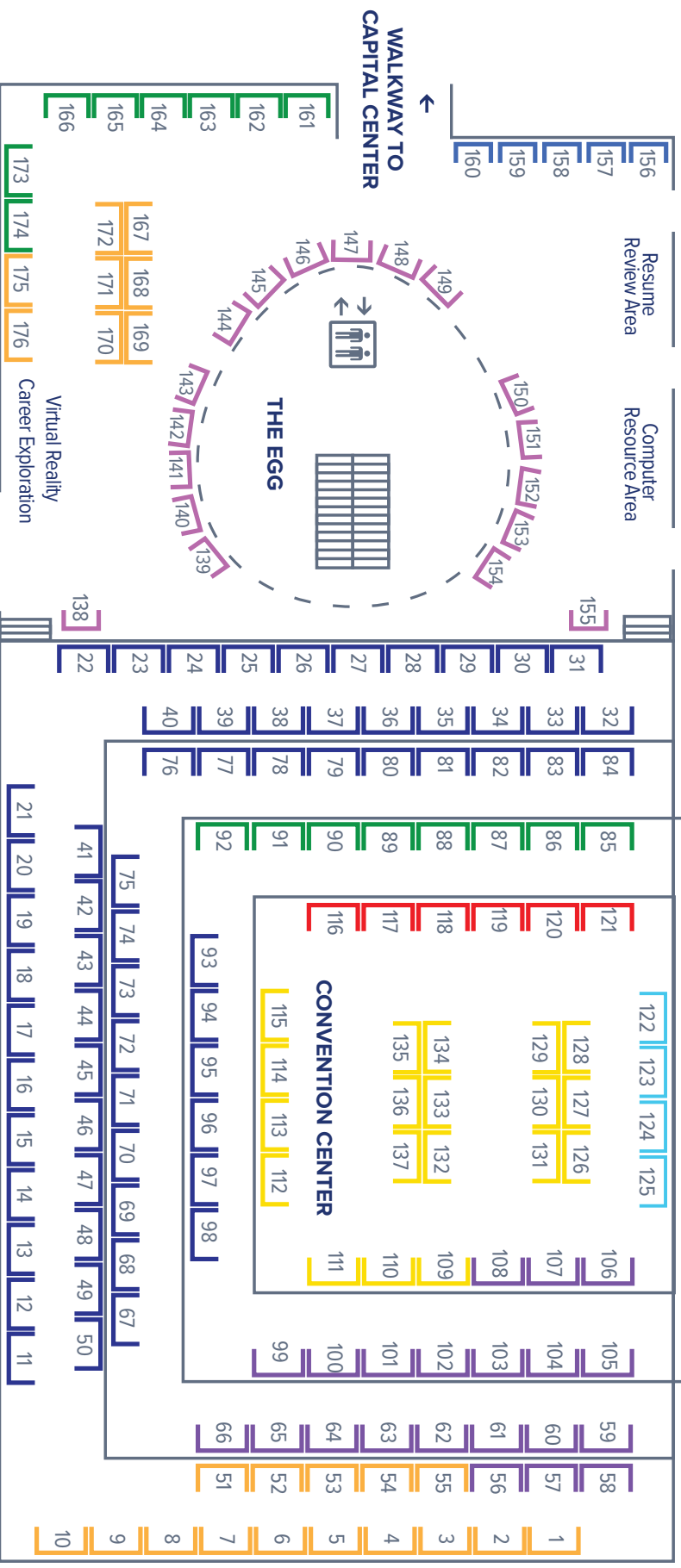
Department
of Labor

Helping You Find the Career You Love



Office of
General Services

MEETING ROOM 7
Onsite Interviews



WALKWAY TO CAPITAL CENTER

Governor Kathy Hochul presents the 24th Annual
Dr.Kings
CAREER FAIR

MEETING ROOM 6

REGISTRATION /CHECK-IN

Entrance from Concourse

MEETING ROOM 1-5



- BASE OF THE EGG:**
- Retail, Childcare
 - Construction and Utilities
 - Manufacturing
 - Transportation, Warehousing, Agriculture, and Wholesale Trade
- CONVENTION CENTER:**
- Public Administration (Including all NYS Agencies)
 - Staffing, Security, and Remediation Services
 - Arts, Entertainment, Recreation, and Hospitality
 - Information and News Media
 - Educational Services
 - Healthcare and Social Assistance
 - Financial, and Professional and Technical Services

Job Seeker Services

Resume Review

Base of the Egg/Outside Meeting Room 7

10:30 am – 2:30 pm

Meet one-on-one with an Employment Counselor who will review your resume and identify areas for improvement to help market yourself better. Counselors will also direct you to exhibitors that have openings which match your skills and interests.

Pop Up Career Center

Base of the Egg/Outside Meeting Room 7

10:30 am – 3:00 pm

Computers with internet access will be available to research participating businesses, make updates to your resume or apply for jobs on-line. Printers will also be available.

Professional Headshot Photo

Convention Center Stage

11:00 am – 3:00 pm

Take advantage of this opportunity to get a free professional headshot. Use your headshot to enhance your LinkedIn profile and create a more professional online presence!

Virtual Reality Career Exploration

Base of the Egg/Near Registration

10:30 am – 3:00 pm

Not sure of your career path? Explore a variety of careers through virtual reality, such as manufacturing, construction trades, warehousing, hospitality, and healthcare. Try out an occupation you are considering or looking to learn more about in a safe environment.

Onsite Interviews

Meeting Room 7

11:00 am – 3:00 pm

Visit these businesses at their booth to learn more about their current career opportunities. Businesses will refer candidates back to Meeting Room 7 for a one-on-one interview. See a full list of businesses, interview times, and positions listed in the Directory.

Dr. King Career Fair 2024 Participating Businesses

Business	Booth #	Job Openings
1-800-GOT-JUNK	87	Box Truck Team Member
A New England Nanny	170	Short-term and Long-term Nanny
Aflac NY*	54	B2B Account Manager Albany County; B2B Account Manager Columbia County; B2B Account Manager Greene County; B2B Account Manager Schenectady County
Albany Community Action Partnership	132	Community & Career Specialist; Early Head Start Teacher; Energy Auditor; Energy Services Technician; Preschool Teacher; Program Assistant; Teacher Assistant
Albany County Department of Civil Service & Albany County Division of Affirmative Action	33	Caseworker; Certified Nursing Assistant; Correction Officer; Eligibility Examiner I; Equipment Operator I
Albany Medical Center	66	Patient Care Associate; Registered Nurse
Albany Police Department	34	Crime Analyst; Domestic Violence Intake Specialist; Social Worker; Telecommunications Specialist
Allied Universal Security	86	Full Time Security Officer; Part Time Security Officer
Amazon	139	Amazon Fulfillment Center Warehouse Associate
Anchor Health Homecare	63	PCA/HHA Certified
Aquatic Development Group	164	Administrative Assistant; Director of Construction
Attentive Care of Albany, Inc	62	CNA; Free PCA Training; PCA
Avports - Albany International Airport	145	Airport Maintenance Tech - Airfield; Custodial Worker
Ballston Spa National Bank	1	Commercial Loan Documentation Specialist II; Loan Servicing Specialist; Mortgage Loan Originator; Relationship Banker II; Relationship Manager; Seasonal Customer Support Operations; Seasonal Relationship Banker; Senior Vice President, Director of Sales and Marketing
BBL Hospitality	117	All Hotel Positions; All Restaurant Positions
BFG Hospitality*	121	Barista - Blackbirds Bike Cafe; Bartender - Events and Catering; Bartender - Hattie's Albany; Cook - Blackbirds Bike Cafe; Server - Events and Catering; Server - Hattie's Albany; Supervisor - Blackbirds Bike Cafe
Bimbo Bakeries USA Inc.	156	Maintenance Technician; Production Associate; Production Supervisor
Boys & Girls Club of the Capital Area*	109	Lead Teacher; Teacher Assistant
Broadview Federal Credit Union	2	Insurance Sales Representative; Member Service Associate (Teller); Relationship Banker; Seasonal Member Service Representative (Contact Center); Solutions Specialist; Supervisor, Call Center
Cannabis Workforce Initiative	43	Our work prioritizes diversity, equity, and quality jobs in the emerging cannabis industry through skills training, entrepreneurship services, workforce supports, legal education for employees and employers, and the development of high-road career pathways.

*Businesses will be conducting interviews onsite

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Business	Booth #	Job Openings
Capital District Center for Independence	126	PRE ETS Instructor
Capital District Educational Opportunity Center	136	Recruiter
Capital Region BOCES	133	Communications Specialists; Help Desk Technician; Secretary I; Substitute Teachers and TAs; Teacher-Special Education; Teaching Assistant
Catholic Charities Disabilities Services*	99	Behavior Intervention Specialist; Community Supports Professional; Direct Support Professional; Registered Nurse; Residential Program Manager; Residential Shift Supervisor; Residential Site Supervisor; Supervisor or Behavior Supports; TBI Service Coordinator
CBN- Secure Technologies Inc.	161	Production Operator
CDPHP	6	Member Service Representative
CDTA	143	Bus Operator; Diesel Technician; Service Technician
CEK RN Consulting, Inc.	98	Community Health Worker Training Program
City of Albany	35	Assistant Arborist; Chief Equity Officer; Crime Analyst; Deputy City Clerk; Deputy Commissioner of Recreation; Equipment Operator; Information Technology Manager; Marketing Coordinator; Planner; Violence Prevention Coordinator
City School District of Albany	134	Clerk Typists; Cook; Custodial Workers; Food Service; Hall Monitors; Locker Room Attendant; Teaching Assistants
Columbia Memorial Health	65	Medical Imaging; Registered Nurse
Community Home Care	57	Home Health Aides; Personal Care Aide
Core BTS, Inc.	9	Applications Support Specialist; IT Support Specialist
CSEA	81	Entry Level Clerical; IT Positions
DASNY (Dormitory Authority State of New York)	23	Administrative Assistant - Construction Services Specialist; Assistant Engineer - Electrical/Mechanical (4 positions); Assistant Project Manager; Engineer-Electrical; Engineer- Mechanical (2 positions); Engineer-Mechanical (multiple positions); Engineer- Mechanical Code Compliance; Field Representative Rochester, NY; Field Representative NYC Construction
DC9, Finishing Trades Institute of NY	163	Apprentices - 6 different construction trades
Department of State	67	Administrative Assistant 1 / Trainee 1-2 (NY HELPS); Investigator 1 (NY HELPS)
Dicks Sporting Goods	167	Retail Bike Technician; Retail Cashier; Retail Customer Service Specialist; Retail Golf Technician
Dollar General Distribution Center*	149	General Warehouse Worker
Ellis Medicine	56	Environmental Service Workers; Food Service Workers
Empire State University	113	Assistant Director or Procurement-Contract Manager; Lead Front-End Web Developer; Network Engineer
Enterprise Mobility	152	Automotive Detailer; Customer Service Representative; Sales Management Trainee

***Businesses will be conducting interviews onsite**

Business	Booth #	Job Openings
Express Employment Professionals	89	Bookkeeper; Collections Specialist; Customer Service Representative; Diesel Mechanic; Phone Operator; Warehouse Worker
First Student	138	Albany School Bus Drivers; Catskill School Bus Driver; Coxsackie School Bus Driver
Fusco Personnel, Inc.	92	Administrative Assistant(s); Bookkeeper; Computer Support Specialist(s); Office Manager
Garelick Farms	151	CDL Drivers; Cooler Warehouse Employees
Ginsberg's Foods	146	CDL A Delivery Driver - Hudson, NY; Computer Networking and Systems Job; Driver Helper; No Touch Freight Short Haul CDL A Driver; Non CDL Box Truck Delivery Driver; Overnight Warehouse Shift - Order Selector; Paid CDL A Training Program
Glendale Nursing Home	61	CNA; LPN; Resident Support Worker
Glenmont Job Corps	137	Academic Instructors; CASAC Counselor; LPN; RN
Greene Meadows AND Pine Haven Nursing Homes	59	CNA; LPN
Hannaford	168	Deli Sales Associate; Hannaford to go Expeditor
Health Research, Inc.	52	Administrative Assistant; Business Operations Administrator I; Contract Processing Specialist II; Evaluation Specialist III; Health Program Administrator; Program Research Specialist I; Research Scientist I; Senior Laboratory Technician
Higher Education Services Corporation	68	Auditor 1/Trainee; Business Systems Analyst 1/Trainee; Call Center Representative 1; Lead Business Analyst; Office Assistant 1; Project Manager; Senior Administrative Analyst 1/Trainee; Senior Attorney/Trainee
Hudson City School District	129	Clerical; General Education Teacher; Human Resources Director; School Aides; Spanish Teacher; Special Education Teacher; STEM Teacher
Hudson Park Nursing Home	60	CNA
Hudson Valley Community College	112	Adjunct Instructors; Assistant for Financial Analyst; FT Instructors
Integrated Staffing	91	Audit Clerk; Auditor; Computer Support; Executive Administrative Assistant; Medical Assembler; Paralegals; Receptionist
Janitronics	88	Janitorial; Supervisors
Kasselman Solar	174	Electrical Technician; Solar Installer
Kingsway Community	101	CNA; LPN
KIPP Capital Region Public Schools	114	Food Service; Lead Teacher (Elementary, Middle, High School - All Subjects); Principal; School Registered Nurse
Knowledge Builders Inc	96	Administrative services/Customer Service Reps; IT Consulting
Lithia & Driveway	153	Sales Representatives; Service Technician
Living Resources	102	Direct Support Professional

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Business	Booth #	Job Openings
Manpower	93	Assembler; General Laborer; Procurement Buyer; Receptionist; Warehouse Associate
Mazzone Hospitality	119	Banquet Manager; Chef - Hourly; Cook; Event Waitstaff; FSW Supervisor
McLane Albany	140	CDL A Driver; Warehouse Selector
Merit Apprenticeship Alliance	166	Skilled Craft Laborer Apprenticeship
Midland Farms	150	Class A CDL Truck Driver; Maintenance Manager; Manufacturing Maintenance Mechanic; Safety Coordinator
MMC Group	94	Customer Service Representative
MVP Arena / Albany Capital Center (ASM Global)	116	Box Office Supervisor; Changeover Laborer; Custodian; Electrician; Guest Services; Paramedic; Security Guard
New York Life Insurance Company	55	Entry-Level Financial Service Professional; Entry-Level Sales Agent; Experience Financial Service Professional; Sales Management
New York Power Authority	73	Project Engineer (Energy Services)
Niskayuna Central School District	127	Clerical Support; Food Service
Northern Rivers Family of Services	103	Child Health Home Care Manager; Clinicians; Residential Counselors; Teachers
NY CREATES	7	Cleanroom Operator; HVAC Technician; System Administrator
NY State of Health	22	Health Insurance Coverage
NYS Assembly	77	Accountant; Associate Counsel; Bindery Operator; Counsel; Help Desk/Trainer; Legislative Directors; Office Manager; Programmer Analyst; Systems Programmer; Telecommunication Tech
NYS Canal Corporation	74	Canal Worker 1
NYS Department of Agriculture and Markets	70	Administrative Specialist Trainee 1; Associate Environmental Analyst Agriculture (NY HELPS); Economic Development Program Specialist 1 Agriculture (NY HELPS); Farm Products Grading Inspector 1 (NY HELPS); Food Inspector 1 (NY HELPS); Human Resources Specialist Trainee 1 (NY HELPS); Senior Attorney (NY HELPS); Senior Economist Milk Marketing
NYS Department of Civil Service	75	Accountant Aide; Administrative Assistant; Various NY HELPS Titles
NYS Department of Environmental Conservation	71	Assistant Engineer (NY HELPS); Environmental Education Assistant; Environmental Program Specialist 1/Trainee 1/2 (NY HELPS); Investigative Specialist 1 (NY HELPS); Project Director; Professional Engineer; Seasonal positions and more!
NYS Department of Financial Services	17	Assistant Actuary; Attorneys
NYS Department of Health	40	Data Analyst; Health Program Administrator
NYS Department of Labor	11-12	Employment Services Representative; Investigative Officer 1/Trainee; Office Assistant 1 & 2; Project Coordinator (Summer Teacher Ambassador Program); Senior Employment Security Clerk; and many more!

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Business	Booth #	Job Openings
NYS Department of Labor - Apprenticeship	50	Learn about NYS Registered Apprenticeship programs in Building and Construction, Advanced Manufacturing, Human Services, Healthcare, and many more!
NYS Department of Public Service	18	Assistant Engineer / Engineer Trainee (Various Paranthetics); Auditor 1/ Auditor Trainee; Utility Analyst 1/Trainee 1 (Various Paranthetics); Utility Consumer Assistance Specialist 1/Trainee; Utility Financial Analyst
NYS Department of Taxation and Finance	14	Assistant Deputy Commissioner; Auditor 1 (TAX); Deputy Commissioner; Revenue Crimes Specialist; Revenue Crimes Specialist Trainee; Tax Information Aide; Tax Information Aide (Call Center)
NYS Department of Transportation	16	Investigator (NY HELPS); Program Aide (NY HELPS); Tree Pruner; Professional Engineer 1 (Civil/Transportation) (NY HELPS); Human Resources Specialist 1/Trainee 1/Trainee 2 (NY HELPS) and many more!
NYS Dept of Corrections & Community Supervision (DOCCS)	45	Correction Officer; Parole Officer
NYS Division of Criminal Justice Services	44	Auditor 1/Auditor Trainee; Contract Management Specialist 1/Trainee; Criminal Justice Policy Analyst 2; Identification Examiner; Legal Assistant; Office Assistant; Program Research Specialist; Research Scientist; Senior Budgeting Analyst/Trainee
NYS Division of Homeland Security and Emergency Services	41	Disaster Preparedness Program Representative 1; Human Resource Specialist; Student Assistant
NYS DMV	15	Motor Vehicle Representative
NYS DOL - Cannabis Employment and Education Development Unit (CEED)	49	Learn about cannabis employment resources for job seekers and businesses in this emerging industry.
NYS Education Department	46	Clerical; Professional
NYS Education Department: ACCES-VR	47	Vocational Rehabilitation Counselor
NYS Energy Research and Development Authority	72	Project Manager, Program Manager, Director, Fellowships, Advisors
NYS Homes & Community Renewal	39	Asset Manager; Assistant Counsel; Associate Auditor; Associate Counsel; Deputy Counsel for HFA; Program Director; Project Manager; Senior Underwriter/Project Manager; Special Assistant
NYS Information Technology Services	19	Information Technology Specialist 1; Information Technology Specialist 2
NYS Insurance Fund	51	Actuary; Administrative Assistant 1; Auditor 1/2; Data Analyst 1; Information Technology Specialist 1/2
NYS Justice Center for the Protection of People with Special Needs	29	Advocacy Specialist 2; Internal Investigator 1 (Justice Center)/Trainee 1/2; Legal Assistant 1; Vulnerable Persons Protection Specialist 1/Trainee
NYS Office for People with Developmental Disabilities	27	Direct Support Assistant
NYS Office for the Prevention of Domestic Violence	28	Administrative Assistant 1

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Business	Booth #	Job Openings
NYS Office of Addiction Services and Supports	24	Addictions Counselor 1; Addictions Counselor 2; Addictions Program Specialist 1 & 2; Licensed Master Social Worker; Licensed Mental Health Counselor; Licensed Practical Nurse; Maintenance Supervisor 1; Nurse Practitioner; Registered Nurse 1 (Psychiatric); Registered Nurse 2 (Psychiatric)
NYS Office of Cannabis Management	42	Administrative Assistant; Investigative Aide; Investigative Specialist 1; Investigative Specialist 2; Investigative Specialist 3; Investigative Specialist 4; Program Analyst 1; Program Specialist 1; Program Specialist 2
NYS Office of Children and Family Services	25	Call Center Representative; Child Protective Services Specialist 1; Teachers (All Subjects); Youth Support Assistant; Youth Support Specialist
NYS Office of General Services*	20-21	BSC Analyst 1; Engineer Assistant; Office Assistant 1; Professional Engineers
NYS Office of Medicaid Inspector General	38	Administrative Assistant; Auditor; Investigative Specialist; Medicaid Integrity Specialist; Office Assistant; Program Aide
NYS Office of Temporary and Disability Assistance*	26	Hearing Officer or Administrative Law Judge; Senior Attorney (NY HELPS)
NYS Office of the State Comptroller - DDM	30	Administrative Assistant; Auditor; Business Systems Analyst; Information Technology Specialist; Office Assistant; State Program Examiner
NYS Parks, Recreation & Historic Preservation	69	Park and Recreation Summer Seasonal Employee
NYS Police	76	Trooper
NYS Teachers' Retirement System	48	Administrative Assistant 1/Trainee (Member Relations-Information & Communications Center); Administrative Assistant 1/Trainee (Member Relations- Benefits) ; Information Technology Specialist 2; Information Technology Specialist 2
NYS Unified Court System's Third Judicial District	78	Court Interpreter - All Languages; Court Reporter Trainee; Local Area Network Administrator; Resource Coordinator
NYS Workers' Compensation Board	13	Auditor 1, SG-18; Physician Assistant, SG-23; Public Info Specialist 1, SG-18; Registered Nurse 2 Medical Care, SG-20; Senior Attorney, SG -25
Office of the NYS Comptroller*	31	Auditor/SPE; IT Specialist 1
Offices of the NYS Inspector General	37	Investigative Aides; Investigative Counsel; Investigator
Penda Aiken, Inc.	95	Administrative Assistant; Caseworker
Pepsi	148	FT Merchandiser; PT Merchandiser
Price Chopper/Market 32 Supermarkets	175-176	Part Time Positions
Primark	169	Operations Support Associate; Retail Assistant
Questar III BOCES	131	IT Professionals; Summer School Teaching positions; Teacher
Rensselaer County Sheriff's Office	36	Cook; Correction Officer; Maintenance Worker

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Business	Booth #	Job Openings
Rensselaer Polytechnic Institute	135	Business Administrator; Broadcast Engineer, Lead; Cleaner - Janitor; HVAC/r & Building Maintenance; Network Engineer, Security; Public Safety Officer
Rivers Casino & Resort Schenectady	118	Beverage Shift Manager
Riverside Center for Rehabilitation and Nursing	104	Certified Nursing Assistants; Licensed Practical Nurse; Registered Nurse (Cart Nurse/Supervisor); Resident Assistants
Robert Half	53	Administrative Assistant; Receptionist
SABIC	160	Operator 1; Operator 2
Saratoga National Bank/Arrow Financial Corporation	3	Deposit Services Senior Specialist; Digital Banking Customer Support Specialist; Teller; Universal Banker
Saratoga Springs City School District	110	Elementary Teacher; Social Worker
Schenectady City School District*	128	Cleaner; Security Monitor; Teacher
Schenectady County Unified Communications	80	Public Safety Dispatcher 1
Shaker Place Rehabilitation & Nursing Center	105	Assistant Director of Nursing; Registered Nurse
Social Security Administration	79	SSA Claims Specialist; SSA Customer Service Representative
Spectrum	124	Customer Service Representative
Spectrum Sales	125	Call Center Sales Representative
St. Catherine's Center for Children	108	Accounts Payable Specialist; Case Managers; Certified Teacher, Special Education (Gr. K-6); Child Care Specialist; Community Based Services Provider; Program Support Specialist; Registered Nurse; Resident Assistants; Social Worker, Prevention; Special Education Teacher Assistant, Certified (Gr. K-6)
Staffing Solutions Organization LLC	97	Healthcare Data Analyst; Medicaid Program Advisor; Senior Healthcare Program Specialist
Stage One Dispensary	172	Budtender; Inventory
Standard Heating Cooling & Insulating Co.	173	Energy Auditor; HVAC Department; Sales Department
State University Construction Fund	165	Construction Project Manager; Design Project Manager
Sunmark Credit Union	5	Call Center; IT Support Specialist; Teller
Syracuse Utilities Inc.	162	Laborer; Technician
SUNY Systems Administration	83	Associate Counsel; Assistant Director of Employee Relations; Communications Coordinator
Sysco Albany	147	CDL A Local Delivery Truck Driver; Warehouse Order Selector
Taconic Biosciences	8	Animal Care Technician; Production Operator; Health and Safety Engineer
Target	171	Operations Manager
TCl of New York, LLC	159	Laborer
Tech Valley Shuttle	142	CDL Driver; E-Class Driver
Tech Valley Talent LLC	10	.NET Developers; Assistant Project Manager; Business Analyst; IV & V Project Managers; Java Developer; Network Engineer; Project Manager; Quality Assurance Analyst; Salesforce Specialists; System Administrator
Teresian House	58	CNA; LPN; RN

***Businesses will be conducting interviews onsite**

Business	Booth #	Job Openings
The Arc Lexington	107	Direct Support Specialist
The Arc of Rensselaer County	106	Community Support Specialist; Custodian/Maintenance; Direct Support Professionals; JR Accountant; Quality Assurance and Improvement Specialist
The CDL Schools	141	Driver Trainee, No CDL? No Problem!
Thompson & Johnson Equipment Co.	158	Road Mechanic
Trailways of New York-Adirondack Trailways	144	Diesel Mechanic; Diesel Mechanic Helpers; Motor Coach Operator
Transportation Security Administration (TSA/DHS)	85	Transportation Security Administration
Tri-City ValleyCats	120	Concessions, Kiosk, & Picnic Attendants; Cook
Troy City School District	111	Assistant Principal; District Laborer Substitute; ENL Teacher; Monitors; Registration Clerk; School Psychologist; Science Teacher; Teaching Assistants
Trustco Bank	4	Accounting Officer; Information Security Coordinator; Maintenance Worker; Mortgage Processor; PC Technician; Senior Accountant; Staff Accountant; Teller I; Teller III; Trust Administrator
UAlbany	115	Academic Advisor; Associate Director of Procurement; Senior Technical Assistant and Training Specialist
United States Navy*	84	Enlisted Active Duty; Enlisted Reserve Duty
United States Postal Service	82	City Carriers; Postal Support Employees; Rural Carriers
US ARMY Recruiting Center	32	Us Army Solider
Watervliet Arsenal	157	Crane Operator; Material Expediter; Industrial Specialist; Machinist; Machine Tool Operator; Machinist Apprentice; Electroplater; Engineering Technicians; Deputy Fire Chief; Fire Protection Inspectors; General Engineer; Inventory Management Specialist; Quality Assurance Specialist; Program Analyst (Continuous Improvement); and many more!
Westaff	90	Co-Pack; Forklift; Warehouse Associate
Whitney M Young Jr Health Center	100	Care Coordinators; Dental Assistant; Dental Hygienist; Information Associates; Licensed Practical Nurses; LMSW/LMHC; Registered Nurses; Substance Use Disorder Counselors/CASACs
WMHT Public Media	122	Accounts Receivable Specialist; Managing Editor & Host; Multimedia Account Executive; WEXT Music Host & Producer
WSWHE BOCES	130	ENL TESOL Teachers; School Social Workers; Special Education Teachers; Speech Teachers; Substitutes; Support Staff Positions; Teacher Aides; Teaching Assistants; Technology Positions
WTEN	123	Account Executive; Commercial Producer; News Producer

***Businesses will be conducting interviews onsite**

On-Site Job Seeker Interviews

Visit these businesses at their booth to learn more about their current career opportunities. Businesses will refer candidates back to Meeting Room 7 for a one-on-one interview.

Business	Time*	Job Openings
Aflac NY	11 AM - 3 PM	B2B Account Manager Albany County; B2B Account Manager Columbia County; B2B Account Manager Greene County; B2B Account Manager Schenectady County
BFG Hospitality	11 AM - 1 PM	Barista - Blackbirds Bike Cafe; Bartender - Events and Catering; Bartender - Hattie's Albany; Cook - Blackbirds Bike Cafe; Server - Events and Catering; Server - Hattie's Albany; Supervisor - Blackbirds Bike Cafe
Boys & Girls Club of the Capital Area	1 PM - 3 PM	Lead Teacher; Teacher Assistant
Catholic Charities Disabilities Services	11 AM - 3 PM	Behavior Intervention Specialist; Community Supports Professional; Direct Support Professional; Registered Nurse; Residential Program Manager; Residential Shift Supervisor; Residential Site Supervisor; Supervisor or Behavior Supports; TBI Service Coordinator
Dollar General Distribution Center	11 AM - 3 PM	General Warehouse Worker
NYS Office of General Services	1 PM - 3 PM	BSC Analyst 1; Engineer Assistant; Office Assistant 1; Professional Engineers
NYS Office of Temporary and Disability Assistance	11 AM - 3 PM	Hearing Officer or Administrative Law Judge; Senior Attorney (NY HELPS)
Office of the NYS Comptroller	11 AM - 3 PM	Auditor/SPE; IT Specialist 1
Schenectady City School District	11 AM - 3 PM	Cleaner; Security Monitor; Teacher
United States Navy	11 AM - 3 PM	Enlisted Active Duty; Enlisted Reserve Duty

***Start and end times vary by business – make sure to check the times available.**

Recommended Websites

Job Searching Websites

Virtual Career Center

<https://dol.ny.gov/virtual-career-center-ind>

The Virtual Career Center (VCC), New York State's premier online job search site, is designed to help people find their next career. Through advanced artificial intelligence (AI), job seekers can more accurately match their skills and experience to opportunities available with New York businesses. The modern platform provides job seekers the ability to communicate with potential hiring companies throughout every step of the recruiting process. Exciting job opportunities are added daily in career fields ranging from agriculture to healthcare to high technology. Job seekers from across New York State are using the VCC to jump start their career search and fulfill career goals.

New York State Job Bank

<http://myjobs.ny.gov>

Real Jobs, Good Jobs, No Spam!

Search for jobs by keyword or occupation. This website features career assessments, labor buzz, job seeker news, career planning, unemployment assistance, and many other valuable resources. It also provides links to Indeed, Google and SimplyHired!

Indeed.com

www.indeed.com

This website is easy to use. It allows you to save searches and generates an e-mail notification when job matches arrive. The site has local searches and multiple job filtering tools.

Career Exploration & Guidance, Self-Assessment

CareerZone

<http://www.careerzone.ny.gov>

CareerZone is similar to JobZone but geared more for high school students or those new to employment. CareerZone aims to help those engaged in an active job search match interests, skills and preferences to possible jobs.

My Skills My Future

www.myskillsmyfuture.org

Find new career options based on the skills and experience you gained in a past job. The site also features salary data, job listings, training programs and other useful tools to help find out what skills you need to obtain the job you want.

Coursera

<https://dol.ny.gov/online-learning-coursera>

Through Coursera, unemployed New Yorkers will have access to nearly **4,000 programs** across high-growth industries and can hone skills in data science, business, and technology. Many of these programs are pathways to certifications, professional certificates and can help elevate your career.

InterviewStream

<https://dol.ny.gov/interviewstream>

InterviewStream is a web-based mock interview program that is offered free to our customers to assist them with improving their interviewing skills.

My Next Move

www.mynextmove.org

This site is designed to help you decide what career is right for you and to help you find a job that you will enjoy. There is also an interest assessment available to help you match your interests to a potential job!

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Digital Literacy Training with Northstar

<https://dol.ny.gov/digital-literacy-training-northstar>

Northstar's free digital program helps workers assess their proficiency levels, learn important skills, and earn certificates or digital badges to prepare New Yorkers for the workforce. You can learn essential computer skills, software including Microsoft and Google Docs, information literacy, and various ways of using technology in daily life.

Career Centers: Sponsored by the United States Department of Labor

<http://careeronestop.org/>

Here, you will find information about resumes, cover letters, interviews and occupations. You will also be able to find the locations of local One Stops around the nation.

Unemployment/Labor Market Information

New York State Department of Labor

www.labor.ny.gov

This site has information on wages, unemployment insurance and training opportunities for the unemployed. It also has links to local labor market information and career exploration tools.

Information About Your Local Career Center

Workforce Stop Career Center

<http://labor.ny.gov/career-center-locator/>

Use this website to find your local Workforce Career Center.

Occupational Information, Descriptions and Required Education

O*NET Online

<http://www.onetonline.org>

Learn about different occupations including advanced manufacturing, green jobs and many others. The site provides job descriptions, tasks and skills lists. Overall, it's a great tool for helping you generate ideas for your resume.

Occupational Outlook Handbook

<https://www.bls.gov/ooh/>

This site has a collection of job descriptions and information about the education needed to obtain a particular job. It's a great tool to help you identify and list the tasks and skills from your last job.

Civil Service/Government Jobs

New York State Civil Service

www.cs.ny.gov

This site includes listings for county or state exams/job openings. Use this site to find upcoming competitive examinations, continuous recruitment examinations and current openings within the county or state. This website also has test guides, exams by education/experience level, internship opportunities and much more.

New York State Current Job Openings

www.statejobsny.com

USAJobs

www.usajobs.gov

Are you interested in Federal Employment? Come to this site to search for and apply to open Federal positions. You can narrow down your search to openings in your area by entering your City and State or zip code.

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Local Workforce Career Centers

All of the services provided here today are available at no cost to you at our Workforce Career Centers. The Capital Region Workforce Career Centers are listed below. For a complete listing of offices statewide, visit our website at www.labor.ny.gov

Please **call ahead** to schedule an appointment with your local Career Center.

<p>Career Central 155 Washington Avenue, 3rd Floor Albany, NY 12210 Phone: (518) 462-7600 Website: www.capreg.org Parking: Street Public Transit Access: Bus</p>	<p>Amsterdam Workforce Solutions 2620 Riverfront Center Amsterdam, NY 12010 Phone: (518) 842-3676 Website: www.fmsworkforcesolutions.org Parking: Lot Public Transit Access: Bus</p>
<p>Columbia-Greene Community College 4400 Route 23 Hudson, NY 12534 Phone: (518) 697-6510 Website: www.columbiagreenworks.org Parking: Lot Public Transit Access: None</p>	<p>Rensselaer County Career Center Ned Pattison Office Building 1600 7th Avenue Troy, NY 12180 Phone: (518) 270-2860 Website: www.capreg.org Parking: Lot and Street Public Transit Access: Bus</p>
<p>Saratoga County Employment & Training 152 West High Street Ballston Spa, NY 12020 Phone: (518) 844-4170 Website: www.thejoblink.org Parking: Lot Public Transit Access: Bus</p>	<p>Schenectady County Career Center 797 Broadway Schenectady, NY 12305 Phone: (518) 344-2735 Website: www.capreg.org Parking: Lot and Street Public Transit Access: Bus</p>
<p>Career Center of Washington County 383 Broadway Fort Edward, NY 12828 Phone: (518) 746-2390 Website: www.thejoblink.org Parking: Lot Public Transit Access: Bus</p>	<p>Career Center of Warren County 333 Glen Street, Suite 300 Glens Falls, NY 12801 Phone: (518) 743-0925 Website: www.thejoblink.org Parking: Lot Public Transit Access: Bus</p>

Visit the New York State Job Bank to access thousands of local, regional and national job listings.

<http://myjobs.ny.gov>

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